Robert R.D.C. Hofmann
Mayor

Rudy D. Iriarte
Vice Mayor

Municipality of Sinajana
Mayors' Council of Guam
Konsehelon Mahot Guåhan
P. O. Box 786 Hagåtña, Guam 96932
Phone 671-472-6707 | 671-477-3323
Fax 671-472-5084
sinajanamayorsoffice@gmail.com
www.sinajana.org

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January 3, 2022

MEMORANDUM

To: Governor's Office
Department of Revenue and Taxation
Speaker of the Guam Legislature
Office of the Public Auditor
MCOG Executive Director

From: Mayor Robert RDC Hofmann
District of Sinajana

Subject: Non-Appropriated Funds (NAF) 1st Quarter

Buenas yan Hafa Adai! Submitted herewith pursuant to Public Law 30-68 (P.L.) is Sinajana Mayor's Office's Non-Appropriated Funds (NAF) Account report for the 1st Quarter of FY 2022.

Any further questions, you can contact the office at 472-6707 / 477-3323.

Si Yu'us Ma'ase.

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DISTRICT: SINAJANA MAYOR'S OFFICE
FISCAL YEAR: 2022
NON-APPROPRIATED FUNDS (NAF)
REVENUE AND EXPENDITURE SUMMARY REPORT
(√)1ST QTR ( )2ND QTR ( )3RD QTR ( )4TH QTR

1-6-22 JD

	REVENUE		
	DONATION (CASH)	$	-
	DONATION (IN-KIND)	$	-
	FACILITY USE	$	-
	FUNDRAISING ACTIVITIES: SINAJANA COMMUNITY BINGO	$	26,522.30
	PROGRAM REGISTRATION	$	1,880.00
	HALLOWEEN DONATION	$	2,100.00
	OTHER: CHRISTMAS HOLIDAY HOME CONTEST	$	2,350.00
	TOTAL REVENUE	$	32,852.30

	OPERATIONS		
220	TRAVEL (OFF ISLAND)	$	-
230	CONTRACTUAL SERVICES	$	2,886.99
233	OFFICE SPACE RENTAL/FACILITY USE	$	-
240	SUPPLIES & MATERIALS	$	11,835.85
250	EQUIPMENT	$	-
270	WORKERS COMPENSATION		
	COMMUNITY PROGRAMS: STIPEND	$	250.00
	SINAJANA COMMUNITY BINGO PAYROLL	$	9,517.50
271	DRUG TESTING	$	-
290	MISCELLANEOUS		
	BANK SERVICE FEES	$	60.00
	COMMUNITY PROGRAMS REFUND	$	300.00
	DONATIONS	$	815.00
	FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS	$	5,101.09
	FUNDRAISERS	$	-
	HUMANITARIAN ASSISTANCE	$	-
	SPONSORSHIP	$	-
	STIPEND FEE	$	-
	TAX	$	777.91
	SUMMER/CHRISTMAS CAMP EXPENSES	$	469.98
	OTHERS: HARLAND CHECK ORDERS/PRIZES/AWARDS	$	1,858.44
	TOTAL OPERATIONS	**$**	**33,872.76**

	UTILITIES		
361	POWER	$	-
362	WATER/SEWER	$	-
363	TELEPHONE	$	-
	TOTAL UTILITIES	$	-

	CAPITAL OUTLAY		
450	CAPITAL OUTLAY	$	-
	TOTAL CAPITAL OUTLAY	$	-

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DISTRICT: SINAJANA SENIOR CENTER OPERATIONS
FISCAL YEAR: 2022
NON-APPROPRIATED FUNDS (NAF)
REVENUE AND EXPENDITURE SUMMARY REPORT
(√)1ST QTR ( )2ND QTR ( )3RD QTR ( )4TH QTR

	REVENUE		
	DONATION (CASH)	$	-
	DONATION (IN-KIND)	$	-
	FACILITY USE	$	-
	FUNDRAISING ACTIVITIES: SINAJANA SENIOR CENTER BINGO	$	4,088.23
	GRANTS	$	-
	OTHER:	$	-
	TOTAL REVENUE	$	4,088.23

	OPERATIONS		
220	TRAVEL (OFF ISLAND)	$	-
230	CONTRACTUAL SERVICES	$	387.00
	REPAIRS	$	-
	LICENSE	$	-
233	OFFICE SPACE RENTAL/FACILITY USE	$	-
240	SUPPLIES & MATERIALS	$	4,166.71
250	EQUIPMENT & PARTS	$	-
270	WORKERS COMPENSATION	$	-
271	DRUG TESTING	$	-
290	MISCELLANEOUS		
	BANK SERVICE FEES	$	-
	STIPEND FEE	$	-
	DONATIONS	$	-
	FUNDRAISERS	$	-
	FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS	$	193.47
	HUMANITARIAN ASSISTANCE	$	-
	INCREASE CHANGE FUND	$	-
	OTHERS: HARLAND CHECK ORDERS/PRIZES/AWARDS	$	815.00
	TOTAL OPERATIONS	$	5,562.18

	UTILITIES		
361	POWER	$	-
362	WATER/SEWER	$	-
363	TELEPHONE	$	-
	TOTAL UTILITIES	$	-

	CAPITAL OUTLAY	
450	CAPITAL OUTLAY	
	TOTAL CAPITAL OUTLAY	

Gmail

SMO SMO <sinajanamayorsoffice@gmail.com>

Sinajana Mayor's Office NAF 1st Quarter Report

4 messages

SMO SMO <sinajanamayorsoffice@gmail.com> Tue, Jan 4, 2022 at 9:54 AM
To: edgar.pilante@revtax.guam.gov
Cc: lillian.kosaka@guam.gov, Jessica Cruz <jessica.cruz@guam.gov>, Speaker's Office <speaker@guamlegislature.org>, bjcruz@guamopa.com, "Executive Director Angel R. Sablan" <anghet@hotmail.com>

Håfa Adai and Good Morning,

Please see the attached file for the Sinajana Mayor's Office FY2022 Non-Appropriated Funds 1st Quarter Financial Report. For any questions, please contact me at the numbers listed below or via this email. Thank you very much, stay safe and have a great day!

Kind Regards,
Crystal J. Aflague

--
Sinajana Mayor's Office
Tel: (671) 472-6707 / (671) 477-3323 | Fax: (671) 472-5084
sinajanamayorsoffice@gmail.com

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Mail Delivery Subsystem <mailer-daemon@googlemail.com> Tue, Jan 4, 2022 at 9:55 AM
To: sinajanamayorsoffice@gmail.com

Address not found

Your message wasn't delivered to **lillian.kosaka@guam.gov** because the address couldn't be found, or is unable to receive mail.

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OF GUAM

The response was:

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550 5.1.1 The email account that you tried to reach does not exist. Please try double-checking the recipient's email address for
typos or unnecessary spaces. Learn more at https://support.google.com/mail/?p=NoSuchUser c14sor5116973otf.159 - gsmtp
```

Final-Recipient: rfc822; lillian.kosaka@guam.gov
Action: failed
Status: 5.1.1
Diagnostic-Code: smtp; 550-5.1.1 The email account that you tried to reach does not exist. Please try
550-5.1.1 double-checking the recipient's email address for typos or
550-5.1.1 unnecessary spaces. Learn more at
550 5.1.1 https://support.google.com/mail/?p=NoSuchUser c14sor5116973otf.159 - gsmtp
Last-Attempt-Date: Mon, 03 Jan 2022 15:55:05 -0800 (PST)

---------- Forwarded message ----------
From: SMO SMO <sinajanamayorsoffice@gmail.com>
To: edgar.pilante@revtax.guam.gov
Cc: lillian.kosaka@guam.gov, Jessica Cruz <jessica.cruz@guam.gov>, "Speaker's Office" <speaker@guamlegislature.org>, bjcruz@guamopa.com, "Executive Director Angel R. Sablan" <anghet@hotmail.com>
Bcc:

Date: Tue, 4 Jan 2022 09:54:53 +1000
Subject: Sinajana Mayor's Office NAF 1st Quarter Report
----- Message truncated -----

Benjamin Cruz <bjcruz@guamopa.com> Tue, Jan 4, 2022 at 1:04 PM
To: SMO SMO <sinajanamayorsoffice@gmail.com>

Receipt Acknowledged
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--
Benjamin J. F. Cruz

Public Auditor

Office of Public Accountability – Guam

www.opaguam.org

Tel. (671) 475-0390 ext. 209

Fax (671) 472-7951

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Edgar Pilante <Edgar.Pilante@revtax.guam.gov> Tue, Jan 4, 2022 at 2:30 PM
To: SMO SMO <sinajanamayorsoffice@gmail.com>
Cc: "lillian.kosaka@guam.gov" <lillian.kosaka@guam.gov>, Jessica Cruz <jessica.cruz@guam.gov>, Speaker's Office <speaker@guamlegislature.org>, "bjcruz@guamopa.com" <bjcruz@guamopa.com>, "Executive Director Angel R. Sablan" <anghet@hotmail.com>

Good Afternoon Ms Aflague

MEMORANDUM

To: All Mayors and Vice Mayors

From: Edgar Pilante

RE: SUBMISSION OF NON-APPROPRIATED FUNDS AND NON-PROFIT ORGANIZATION REPORTS

Effective FY 2022, ALL Non-Appropriated Funds and Non-Profit Organization Reports **MUST** be submitted directly to the Gross Receipts Tax Branch - Business Privilege Tax Department and not the Department of Revenue and Taxation Administration Office.

All reports can be received by the staff at the GRT Branch.

We will no longer be accepting electronic filing. Unless the island has been placed on a lock down status.

Should you have any questions, or concerns, you may contact 1-671-653-7632

Kind regards,

Edgar Pilante
Business Privilege Tax Branch
Guam Department of Revenue & Taxation
1240 Army Drive Route 16, Barrigada, Guam 96913
Office: (671) 635-7623
Email: edgar.pilante@revtax.guam.gov

From: SMO SMO <sinajanamayorsoffice@gmail.com>
Sent: Tuesday, January 4, 2022 9:54 AM
To: Edgar Pilante <Edgar.Pilante@revtax.guam.gov>
Cc: lillian.kosaka@guam.gov <lillian.kosaka@guam.gov>; Jessica Cruz <jessica.cruz@guam.gov>; Speaker's Office <speaker@guamlegislature.org>; bjcruz@guamopa.com <bjcruz@guamopa.com>; Executive Director Angel R. Sablan <anghet@hotmail.com>
Subject: Sinajana Mayor's Office NAF 1st Quarter Report

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Robert R.D.C. Hofmann
Mayor

Rudy D. Iriarte
Vice Mayor

SIN / NAF

Municipality of Sinajana
Mayors' Council of Guam
Konsehelon Mahot Guåhan
P. O. Box 786 Hagåtña, Guam 96932
Phone 671-472-6707 | 671-477-3323
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4/5/22

April 1, 2022

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MEMORANDUM

To: Department of Revenue and Taxation
Speaker of the Guam Legislature
Governor's Office
Office of the Public Auditor
MCOG Executive Director

Fr: Mayor Robert RDC Hofmann
District of Sinajana

Subject: Non-Appropriated Funds (NAF) 2nd Quarter

Buenas yan Hafa Adai! Submitted herewith pursuant to Public Law 30-68 (P.L.) is Sinajana Mayor's Office Non-Appropriated Funds (NAF) Account and the Sinajana Senior Citizens Center Non-Appropriated Funds (NAF) Account report for the 2nd Quarter of FY 2022.

Any further questions, you can contact the office at 472-6707 / 477-3323.

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DISTRICT: SINAJANA MAYOR'S OFFICE

FISCAL YEAR: 2022

NON-APPROPRIATED FUNDS (NAF)

REVENUE AND EXPENDITURE SUMMARY REPORT

( )1ST QTR (v)2ND QTR ( )3RD QTR ( )4TH QTR

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MAYORS' COUNCIL
OF GUAM

	REVENUE		
	DONATION (CASH)	$	-
	DONATION (IN-KIND)	$	4,550.00
	FACILITY USE	$	-
	FUNDRAISING ACTIVITIES: SINAJANA COMMUNITY BINGO	$	12,423.00
	GRANTS	$	-
	PROGRAM REGISTRATION	$	350.00
	OTHER: CIVIL WEDDING/EVENT HOSTING/TOWNHOUSE REFUND	$	117.00
	TOTAL REVENUE	$	17,440.00

	OPERATIONS		
220	TRAVEL (OFF ISLAND)	$	-
230	CONTRACTUAL SERVICES	$	119.88
233	OFFICE SPACE RENTAL/FACILITY USE	$	-
240	SUPPLIES & MATERIALS	$	6,179.64
250	EQUIPMENT	$	699.00
270	WORKERS COMPENSATION		
	COMMUNITY PROGRAMS: STIPEND	$	-
	SINAJANA COMMUNITY BINGO PAYROLL	$	6,479.58
	SINAJANA CHRISTMAS DAY CAMP STIPEND	$	250.00
271	DRUG TESTING		
		$	-
290	MISCELLANEOUS		
	BANK SERVICE FEES/HAROLD CHECK ORDERS	$	162.60
	COMMUNITY PROGRAMS REFUND	$	-
	DONATIONS	$	400.00
	FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS	$	2,807.16
	FUNDRAISERS	$	-
	HUMANITARIAN ASSISTANCE	$	-
	SPONSORSHIP	$	-
	REIMBURSEMENTS (CIVIL WEDDING)	$	-
	TAX	$	440.30
	CIVIL WEDDING (MCOG REVOLVING FUND)	$	-
	OTHERS: PRIZES/AWARDS	$	250.00
	TOTAL OPERATIONS	$	17,788.16

	UTILITIES		
361	POWER	$	-
362	WATER/SEWER	$	-
363	TELEPHONE	$	-
	TOTAL UTILITIES	$	-

	CAPITAL OUTLAY		
450	CAPITAL OUTLAY	$	-
	TOTAL CAPITAL OUTLAY	$	-

DISTRICT: SINAJANA SENIOR CENTER OPERATIONS

FISCAL YEAR: 2022

NON-APPROPRIATED FUNDS (NAF)

REVENUE AND EXPENDITURE SUMMARY REPORT

( )1ST QTR (√)2ND QTR ( )3RD QTR ( )4TH QTR

	REVENUE		
	DONATION (CASH)	$	-
	DONATION (IN-KIND)	$	-
	FACILITY USE	$	-
	FUNDRAISING ACTIVITIES: SINAJANA SENIOR CENTER BINGO	$	4,645.50
	GRANTS	$	-
	OTHER:	$	-
	TOTAL REVENUE	$	4,645.50

	OPERATIONS		
220	TRAVEL (OFF ISLAND)	$	-
230	CONTRACTUAL SERVICES	$	591.00
	REPAIRS	$	-
	LICENSE	$	-
233	OFFICE SPACE RENTAL/FACILITY USE	$	-
240	SUPPLIES & MATERIALS	$	1,672.49
250	EQUIPMENT & PARTS	$	-
270	WORKERS COMPENSATION	$	-
271	DRUG TESTING	$	-
290	MISCELLANEOUS		
	BANK SERVICE FEES	$	40.00
	STIPEND FEE	$	-
	DONATIONS	$	-
	FUNDRAISERS	$	-
	FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS		
	HUMANITARIAN ASSISTANCE	$	-
	INCREASE CHANGE FUND	$	-
	OTHERS: HARLAND CHECK ORDERS/PRIZES/AWARDS		
	TOTAL OPERATIONS	$	2,303.49

	UTILITIES		
361	POWER	$	-
362	WATER/SEWER	$	-
363	TELEPHONE	$	-
	TOTAL UTILITIES	$	-

	CAPITAL OUTLAY	
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	TOTAL CAPITAL OUTLAY	

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Non-Appropriated Funds (NAF) 2nd Quarter Report

1 message

SMO SMO <sinajanamayorsoffice@gmail.com> Mon, Apr 4, 2022 at 8:20 AM
To: Speaker's Office <speaker@guamlegislature.org>, Jessica Cruz <jessica.cruz@guam.gov>, bjcruz@guamopa.com
Cc: "Executive Director Angel R. Sablan" <anghet@hotmail.com>

Håfa Adai and Good Morning,

Please see the attached file for the Sinajana Mayor's Office FY2022 Non-Appropriated Funds and the Sinajana Senior Citizens Center 2nd Quarter Financial Report. For any questions, please contact me at the numbers listed below or via this email. Thank you very much, stay safe and have a great day!

Kind Regards,
Crystal J. Aflague

--
Sinajana Mayor's Office
Tel: (671) 472-6707 / (671) 477-3323 | Fax: (671) 472-5084
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MAYORS' COUNCIL
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Robert R.D.C. Hofmann
Mayor

Rudy D. Iriarte
Vice Mayor

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Municipality of Sinajana
Mayors' Council of Guam
Konsehelon Mahot Guåhan
P. O. Box 786 Hagåtña, Guam 96932
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July 1, 2022

MEMORANDUM

To: Department of Revenue and Taxation
Speaker of the Guam Legislature
Governor's Office
Office of the Public Auditor
MCOG Executive Director

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JUL 07 2022
Dept. of Rev & Tax
BPTB 03

Fr: Mayor Robert RDC Hofmann
District of Sinajana

Subject: Non-Appropriated Funds (NAF) 3RD Quarter

Buneas Yan Hafa Adai! Submitted herewith pursuant to Public Law 30-68 (P.L.) is Sinajana Mayor's Office Non-Appropriated Funds (NAF) Account and the Sinajana Senior Citizens Center Non-Appropriated Funds (NAF) Account report for the 3rd Quarter of FY 2022.

Any further questions, you can contact the office at 472-6707 / 477-3323.

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MAYORS' COUNCIL
OF GUAM

DISTRICT: SINAJANA MAYOR'S OFFICE
FISCAL YEAR: 2022
NON-APPROPRIATED FUNDS (NAF)
REVENUE AND EXPENDITURE SUMMARY REPORT
( )1ST QTR ( )2ND QTR (V)3RD QTR ( )4TH QTR

	REVENUE		
	DONATION (CASH)	$	-
	DONATION (IN-KIND)	$	-
	FACILITY USE	$	-
	FUNDRAISING ACTIVITIES: SINAJANA COMMUNITY BINGO	$	11,065.00
	EVENT DONATIONS: EASTER	$	150.00
	PROGRAM REGISTRATION	$	28,120.00
	OTHER: CIVIL WEDDING/EVENT HOSTING/OFFICE REIMBURSEMENT	$	190.00
	TOTAL REVENUE	$	39,525.00

	OPERATIONS		
220	TRAVEL (OFF ISLAND)	$	-
230	CONTRACTUAL SERVICES	$	1,909.60
233	OFFICE SPACE RENTAL/FACILITY USE	$	-
240	SUPPLIES & MATERIALS	$	15,140.69
250	EQUIPMENT	$	15,445.36
270	WORKERS COMPENSATION		
	SINAJANA SUNSATIONAL SUMMER CAMP STIPEND	$	5,652.50
	SINAJANA COMMUNITY BINGO STIPEND	$	3,910.00
271	DRUG TESTING	$	-
290	MISCELLANEOUS		
	BANK SERVICE FEES	$	-
	COMMUNITY PROGRAMS REFUND	$	-
	DONATIONS	$	759.26
	FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS	$	667.79
	FUNDRAISERS	$	-
	HUMANITARIAN ASSISTANCE	$	1,636.06
	SPONSORSHIP	$	500.00
	STIPEND FEE	$	-
	TAX	$	637.96
	SUMMER/CHRISTMAS CAMP EXPENSES	$	3,182.72
	OTHERS: HARLAND CHECK ORDERS/PRIZES/AWARDS/CIVIL WEDDINGS	$	50.00
	TOTAL OPERATIONS	$	49,491.94

	UTILITIES		
361	POWER	$	-
362	WATER/SEWER	$	-
363	TELEPHONE	$	-
	TOTAL UTILITIES	$	-

	CAPITAL OUTLAY		
450	CAPITAL OUTLAY	$	-
	TOTAL CAPITAL OUTLAY	$	-

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MAYORS' COUNCIL
OF GUAM

DISTRICT: SINAJANA SENIOR CENTER OPERATIONS
FISCAL YEAR: 2022
NON-APPROPRIATED FUNDS (NAF)
REVENUE AND EXPENDITURE SUMMARY REPORT
( )1ST QTR ( )2ND QTR (√)3RD QTR ( )4TH QTR

1-7-22

	REVENUE		
	DONATION (CASH)	$	-
	DONATION (IN-KIND)	$	-
	FACILITY USE	$	-
	FUNDRAISING ACTIVITIES: SINAJANA SENIOR CENTER BINGO	$	-
	GRANTS	$	-
	OTHER:	$	-
	TOTAL REVENUE	$	5,558.00

	OPERATIONS		
220	TRAVEL (OFF ISLAND)	$	-
230	CONTRACTUAL SERVICES	$	135.00
	REPAIRS	$	-
	LICENSE	$	-
233	OFFICE SPACE RENTAL/FACILITY USE	$	-
240	SUPPLIES & MATERIALS	$	3,963.48
250	EQUIPMENT & PARTS	$	-
270	WORKERS COMPENSATION	$	-
271	DRUG TESTING	$	-
290	MISCELLANEOUS		
	BANK SERVICE FEES	$	-
	STIPEND FEE	$	-
	DONATIONS	$	100.00
	FUNDRAISERS	$	-
	FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS	$	137.30
	HUMANITARIAN ASSISTANCE	$	-
	INCREASE CHANGE FUND	$	-
	OTHERS: HARLAND CHECK ORDERS/PRIZES/AWARDS	$	-
	TOTAL OPERATIONS	$	4,335.78

	UTILITIES		
361	POWER	$	-
362	WATER/SEWER	$	-
363	TELEPHONE	$	-
	TOTAL UTILITIES	$	-

	CAPITAL OUTLAY	
450	CAPITAL OUTLAY	
	TOTAL CAPITAL OUTLAY	

Gmail 7/1/22

SMO SMO <sinajanamayorsoffice@gmail.com>

3rd Quarter NAF Report

Sinajana Mayor's Office <sinajanamayorsoffice@gmail.com> Tue, Jul 5, 2022 at 11:12 AM
To: Speaker's Office <speaker@guamlegislature.org>, Jessica Cruz <jessica.cruz@guam.gov>, bjcruz@guamopa.com
Cc: "Executive Director Angel R. Sablan" <anghet@hotmail.com>

Håfa Adai and Good Morning,

Please see the attached file for the Sinajana Mayor's Office FY2022 Non-Appropriated Funds and the Sinajana Senior Citizens Center 3rd Quarter Financial Report. For any questions, please contact me at the numbers listed below or via this email. Thank you very much, stay safe and have a great day!

Kind Regards,
Crystal J. Aflague

--
Sinajana Mayor's Office
Tel: (671) 472-6707 / (671) 477-3323 | Fax: (671) 472-5084
sinajanamayorsoffice@gmail.com

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