



Office of the Mayor
Municipality of Assan-Ma'ina
Frankie A. Salas, Mayor



Frankie Salas

1-22-24

January 16, 2024

OFFICE COPY

MEMORANDUM

To: Dafne M. Shimizu, Director of Dept. of Revenue and Taxation
Honorable Therese M. Terlaje, Speaker 37th Guam Legislature
Honorable Lourdes A. Leon Guerrero, Governor of Guam
Benjamin J.F. Cruz, Public Auditor of Guam

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JAN 16 2024

DEPT OF REVENUE & TAXATION
ADMIN 04

CC: Honorable Jesse Alig, Acting Executive Director, Mayors Council of Guam

From: Mayor Frankie A. Salas
Municipality of Assan-Ma'ina

Subj: TRANSMITTAL OF FY 2024 1st QUARTER NAF REPORT

Buenas yan Hafa Adai! Submitted herewith is the Fiscal Year 2024 – 1st Quarter Report for Non-Appropriated Funds (NAF) pursuant to Public Law (P.L.) 30-68.

Should you need additional information regarding this matter, please feel free to contact me at (671) 472-6581.

Respectfully,

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Frankie A. Salas
Frankie A. Salas,

JAN 22 2024

MAYORS' COUNCIL
OF GUAM

Mayor

Attachment: 1st Quarter NAF Revenue and Expenditure Report

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DISTRICT: ASSAN-MAINA
 FISCAL YEAR 2024
 NON-APPROPRIATED FUNDS (NAF)
 REVENUE AND EXPENDITURE SUMMARY REPORT
 [xx] 1ST QTR [] 2ND QTR [] 3RD QTR [] 4TH QTR

JAN 22 2024

MAYORS' COUNCIL
 OF GUAM

1-27-24

REVENUE	
Donation (cash) Sponsors	\$ 1,000.00
Donation (In-Kind)	
Facility Use Donations	\$ 300.00
Civil Weddings	
Flea Markets/Night Markets	
Fundraising Activities	
Grants	\$ 21,000.00
Program Registrations (Vendors)	\$ -
Other (2K 5K, Sales, Raffles, Tshirts, misc.)	\$ -
TOTAL REVENUE	\$ 22,300.00

OPERATIONS		EXPENDITURE
220	TRAVEL - Off-Island/Local Mileage Reimbursement	
230	CONTRACTUAL SERVICES	\$65,226.45
233	OFFICE SPACE RENTAL	
240	SUPPLIES & MATERIALS	\$3,400.01
250	EQUIPMENT	
270	WORKERS COMPENSATION	
271	DRUG TESTING	
280	SUB-RECIPIENT/SUB-GRANT	
290	MISCELLANEOUS	
	Bank Service Fees	\$ 60.00
	Community Programs	\$225.00
	Community Projects	
	Donation to NPOs	
	Fiesta Expenses	
	Food Items	\$190.35
	Humanitarian Assistance	\$150.00
	Sponsorship: Sport- entrance fee	
	OTHERS: (Permits, Entertainment, Demonstrations, Prizes, Misc)	
	TOTAL OPERATIONS	\$ 69,251.81

UTILITIES		EXPENDITURE
361	Power	
362	Water/Sewer	\$ -
363	Telephone	\$ -
	TOTAL UTILITIES	\$ -

CAPITAL OUTLAY		EXPENDITURE
450	Capital Outlay	

MAYORS' COUNCIL OF GUAM

AM/NAF

From: Celeste Hernandez <celeste.asanmaina@gmail.com>
Sent: Tuesday, January 16, 2024 4:08 PM
To: speaker@guamlegislature.org; jessica.cruz@guam.gov; bjacruz@guamopa.com; MAYORS' COUNCIL OF GUAM
Cc: rod.asanmaina@gmail.com
Subject: FY2024 1ST QTR NON-APPROPRIATED FUNDS (NAF) REPORT P.L. 30-68
Attachments: ASSAN-MAINA 1ST QTR NAF REPORT.pdf

1/27/24

[Handwritten signature]

Hafa Adai,

Submitted herewith is the Fiscal Year 2024 1st Quarter Report for Non-Appropriated Funds (NAF) pursuant to Public Law (P.L. 30-68). This report has been hand carried to the Department of Revenue & Taxation.

Please do not hesitate to contact me if you have any questions or concerns. Thank you.

Respectfully,

Celeste S.N. Hernandez
 Administrative Assistant
 Assan-Ma'ina Mayor's Office
 Tel: (671) 479-2726 (C): 972-5538
celeste.asanmaina@gmail.com

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JAN 22 2024 *[Signature]*

MAYORS' COUNCIL OF GUAM





Office of the Mayor
Municipality of Asan-Maina
Frankie A. Salas, Mayor



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OCT 11 2024

MAYORS' COUNCIL
OF GUAM

12/14/24

October 10, 2024

MEMORANDUM

To: Dafne M. Shimizu, Director of Dept. of Revenue and Taxation
Honorable Speaker Therese Terlaje, 37th Guam Legislature
Honorable Lourdes A. Leon Guerrero, Governor of Guam
Benjamin J.F. Cruz, Public Auditor of Guam

CC: Joy Jean Arceo, Executive Director, Mayors' Council of Guam

From: Mayor Frankie A. Salas, Municipality of Asan-Ma'ina

Subject: TRANSMITTAL OF FY 2024 4th QUARTER (NAF) REPORT

Buenas yan Hafa Adai! Submitted herewith is the Fiscal Year 2024 – 4th Quarter Report for Non-Appropriated Funds (NAF) pursuant to Public Law (P.L.) 30-68

Should you need additional information regarding this matter, please feel free to contact me at 671-472-6581.

Respectfully,

FRANKIE A. SALAS
MAYOR

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OCT 11 2024

AJF 12:23pm

DEPT OF REVENUE & TAXATION
ADMIN - 04

cc:

Attachments

DISTRICT: ASAN - MAINA MAYOR'S OFFICE

FISCAL YEAR: FY 2024

NON-APPROPRIATED FUNDS (NAF)

REVENUE AND EXPENDITURE SUMMARY

() 1ST QTR () 2ND QTR () 3RD QTR (X) 4TH QTR

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MAYORS' COUNCIL
OF GUAM

10-14-24

REVENUE	
Donations	\$ 200.00
Facility Use	\$ -
Fiesta Concessions	\$ -
Flea Markets/Night Markets	\$ -
Fundraising Activities	\$ -
Liberation Activities	\$ 150.00
Program Registration	\$ -
Grants	\$ -
Civil Weddings	\$ 50.00
OTHER: (Deposit to maintain BOG account)	\$ -
TOTAL REVENUE:	\$ 400.00

OPERATIONS		
220	Travel (OFF-ISLAND)	\$ -
230	Contractual Services	
233	Office Space Rental	\$ -
240	Supplies and Materials	\$ 2,543.46
250	Equipment	\$ -
270	Workers Compensation	\$ -
271	Drug Testing	\$ -
280	Sub-Recipient/Sub-Grant	\$ -
290	MISCELLANEOUS	\$ 1,548.50
	Community Programs	\$ 200.00
	Donation to NPOs:	
	Food Items	\$ -
	Fiesta Expenses	
	Humanitarian Assistance	
	Sponsorships	
	Other:	\$ 1,512.00
	TOTAL OPERATIONS	\$ 5,803.96

UTILITIES		
361	Power	\$ -
362	Water	\$ -
363	Telephone	\$ -
	TOTAL UTILITIES	\$ -

CAPITAL OUTLAY		
450	Capital Outlay:	\$ -
	TOTAL CAPITAL OUTLAY	\$ -

NON-APPROPRIATED FUNDS (NAF) REPORT

1. Access to copies of all bank statements from July 01, 2024 through September 30, 2024

10-14-24

2. Access to Mayors' Council/Planning Council minutes of meetings to as applicable

3. NAF REPORT - FY 2024 4th Quarter

Date Received	Disbursements/Payments Made to	Date Disbursed	Check/Receipt No.	Description of Transactions	Amount	Object Classification
5/17/2024	SIGNWRITE, LLC	5/17/2024	524	4 x 8 BANNER	\$ 260.00	Congratulatory for 2024 High School Graduates
6/24/2024	HOME DEPOT	6/24/2024	530	HARDWARE SUPPLIES	\$ 1,027.19	80TH GUAM LIBERATION FLOAT
7/5/2024	GUAM ISLAND FAIR	7/2/2024	532	REGISTRATION ENTRY	\$ 150.00	80TH GUAM LIBERATION
7/12/2024	HOME DEPOT	7/11/2024	537	PAINT SUPPLIES	\$ 127.74	80TH GUAM LIBERATION FLOAT
7/12/2024	J.V. INT'L SAFETY EQUIP	7/11/2024	539	SUPPLIES	\$ 142.90	SAFETY TRAFFIC SIGN
7/12/2024	HEAVEN SCENT	7/25/2024	543	WREATH	\$ 770.00	FOR ASAN LANDING CEREMONY
7/15/2024	TATUHA, INC.	7/23/2024	541	SERVICES FOR ASAN LANDING	\$ 275.00	OPENING CEREMONY - BENDISION & INEFRESI
7/24/2024	BENSON	7/24/2024	542	EQUIPMENT SUPPLIES	\$ 239.27	FOR BUSH CUTTER
7/31/2024	KAR KAR RESTAURANT	7/31/2024	545	LUNCHEON	\$ 243.50	MPC LUNCH APPRECIATION
8/6/2024	MIXXED FIT FITNESS	8/1/2024	546	DANCE FITNESS INSTRUCTOR	\$ 200.00	DANCING SESSION FOR FITNESS
9/6/2024	THE GUAM DAILY POST	9/6/2024	550	PUBLISHED ADS	\$ 1,512.00	PUBLISHED AD FOR PUBLIC HEARING
9/13/2024	ST CORPORATION	9/13/2024	551	SUPPLIES	\$ 539.80	OUTSTANDING BALANCE DUE 10/03/2023
9/13/2024	BENSON	9/13/2024	552	MAINTENANCE SUPPLY	\$ 111.28	FOR BUSH CUTTER
9/13/2024	ST CORPORATION	9/13/2024	553	SUPPLIES	\$ 202.60	OFFICE ESSENTIALS - PAPER TOWELS/TISSUE
9/19/2024	CTD COMMERCIAL TIRE DEPOT	9/19/2024	555	TIRES	\$ 152.68	FOR AMMO OFFICIAL VEHICLE TRUCK

TOTAL EXPENDITURE \$ 5,953.96

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 OF GUAM

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NON-APPROPRIATED FUNDS (NAF) REPORT

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3. NAF REPORT - FY 2024 4th Quarter

Date Received	Disbursements/Payments Made FROM	Date Deposited	Check/Receipt No.	Description	Amount	Object Classification
7/3/2024	ADVANCE MANAGEMENT	7/11/2024	56704	DONATION	\$ 200.00	80TH LIBERATION DONATION
9/30/2024	MAYORS COUNCIL OF GUAM	9/30/2024	757726	SEPTEMBER WEDDING	\$ 50.00	CIVIL WEDDING FEE

TOTAL REVENUE \$ 250.00

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OF GUAM

10-14-24

A-M/NAF

Jerrilyn Topasna <jrtopasna.asanmaina@gmail.com>

FY 2024 NAF 4th Quarter Report

1 message

Jerrilyn Topasna <jrtopasna.asanmaina@gmail.com>

Fri, Oct 11, 2024 at 4:22 PM

To: "Speaker Therese M. Terlaje" <speaker@guamlegislature.org>, Governor's Office <jessica.cruz@guam.gov>, Benjamin Cruz <bjcruz@guamopa.com>, joyjean.arceo@mcog.guam.gov

Hafa Adai,

The attached file of FY 2024 (NAF) 4th Quarter Report for your perusal. Should you have any queries, please do not hesitate to contact our office at our numbers below. Thank you.

Respectfully,
Jerrilyn R. Topasna
Administrative Assistant
Assan-Ma'ina Mayor's Office
jrtopasna.asanmaina@gmail.com

Tel: 671-472-6581/671-479-2726

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**MAYORS' COUNCIL
OF GUAM**



FY 2024 NAF 4th Quarter Report.pdf
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