



# Office of the Mayor

MUNICIPALITY OF DEDEDO

Melissa B. Savares  
Mayor

Peter J. Benavente  
Vice Mayor

DSO/NAF

1-22-24

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JAN 22 2024

MAYORS' COUNCIL  
OF GUAM

**MEMORANDUM**

**DATE:** January 16, 2024

**TO:** Department of Revenue and Taxation-Business Privilege Tax Branch  
 Attention: Edgar Pilante  
 Therese M. Terlaje, Speaker, 37<sup>th</sup> Guam Legislature  
 Governor's Office-Governor Lourdes A. Leon Guerrero  
 Benjamin J.F. Cruz, Public Auditor, Office of Public Accountability

**FROM:** Mayor & Chairman DMPC

**SUBJECT:** FY 2024- 1<sup>st</sup> Quarter Report  
 Non-Appropriated Funds (NAF)

Pursuant to Public Law 30-68, transmitted herewith is Fiscal Year 2024 – 1<sup>st</sup> Quarter Report for Non-Appropriated Funds (NAF) for Dededo Municipal Planning Council.

Please contact me at the numbers below, should you have any question or concerns.

MELISSA B. SAVARES  
Mayor of Dededo

**Attachment:**

cc: MCOG President, Mayor Jesse Alig  
mcogadmin@teleguam.net

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JAN 16 2024  
Dept. of Rev & Tax  
BPTB 05

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JAN 22 2024

MAYORS' COUNCIL OF GUAM

DISTRICT: DEDEDO

FISCAL YEAR 2024

NON-APPROPRIATED FUNDS (NAF)

REVENUE AND EXPENDITURE SUMMARY REPORT

( X ) 1ST QTR, ( ) 2ND QTR, ( ) 3RD QTR, ( ) 4TH QTR,

1-27-24

REVENUE	
Donation (cash)	
Facility Use: Community Centers User	\$ -
"Program Income Funds" for Astumbo/Dededo Senior Center	
Flea Market Income	\$ 46,000.00
Vending Machine Commission	\$ -
Civil Wedding Account	\$ 700.00
Program Registrations (Summer Camps, Sports Clinics, etc.)	\$ -
OTHER: GVB	
<b>TOTAL REVENUE</b>	<b>\$ 46,700.00</b>

	OPERATIONS	EXPENDITURE
220	TRAVEL - Off-Island/Local Mileage/ Reimbursement	\$ -
230	CONTRACTUAL SERVICES	\$ 5,298.50
	ADVERTISEMENTS FOR DMPC MEETING	\$ 1,232.00
	REPAIRS & MAINTENANCE	\$ 633.56
233	DMO - Training / Registration Fee / Taxes / Licenses	\$ -
	COMMUNITY PROGRAMS AND PROJECTS	
240	SUPPLIES & MATERIALS	\$ 4,122.74
250	EQUIPMENT - BackHoe & Tire parts/Forklift Parts/Bush cutter	\$ 811.47
	REIMBURSEMENT & REFUNDS	
270	WORKERS COMPENSATION	\$ -
	CONSTRUCTION	\$ -
271	DRUG TESTING	\$ -
	SENIOR OPERATION EXPENSE	\$ -
280	SUB-RECIPIENT/SUB-GRANT	\$ -
	SPONSORSHIPS	\$ 1,400.00
290	MISCELLANEOUS: Others	
	Bank Service Fees	\$ 68.00
	Stipend Fee	\$ 800.00
	Donations	\$ -
	Fundraiser	\$ -
	Flea Market/Park Expense	\$ 2,092.78
	Food Items: DMPC Special Meeting/Catering	\$ 5,209.37
	Humanitarian Assistance	\$ 600.00
	SummerCamp Expense	\$ -
	Facility Use	
	OTHERS: BOG CHECK ORDER FEE	\$ 134.85
	OTHERS: BOG Ifite Banking	
	OTHERS: Prizes & Awards	\$ -
	<b>TOTAL OPERATIONS</b>	<b>\$ 22,403.27</b>

	UTILITIES	EXPENDITURE
361	Power	
362	Water/Sewer	
363	Telephone	\$ -
	<b>TOTAL UTILITIES</b>	<b>\$ -</b>
	CAPITAL OUTLAY	EXPENDITURE
450	Capital Outlay	

Dededo Municipal Planning Council  
 Period: 1ST Qtr Rpt - Oct, Nov, & Dec. 2023  
 FY'24

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JAN 22 2024

MAYORS' COUNCIL  
OF GUAM

1-22-24

**INCOME:**

Flea Market income:	\$	46,000.00
Community Centers (Astumbo/Dededo) User Fee	\$	-
Coco-Bottling Co. - DMO Qtr. Vending commission	\$	-
Pepsi Cola Bottling DMO Qtr., Vending commission	\$	-
Wedding Account-Civil Wedding	\$	700.00
Summer Camp	\$	-
GVB	\$	-
	\$	-
<b>TOTAL REVENUE:</b>	<b>\$</b>	<b>46,700.00</b>

**LESS EXPENSE:**

Flea Markets	\$	-
Senior Center Operations	\$	-
Program Registrations	\$	-
Donations		
Reimbursements and refunds		
Advertisements for DMPC Meeting	\$	1,232.00
Civil Weddings		
Program Income		
Facility Use		
Others		
Supplies and materials	\$	4,122.74
Food and Catering	\$	5,209.37
Sponsorships	\$	1,400.00
Equipment and parts	\$	811.47
Construction		
Flea Market Expense	\$	2,092.78
Humanitarian Assistance	\$	600.00
Community Programs and Projects		
Repairs and Maintenance	\$	633.56
Bank Deposits		
Prizes and awards		
Stipend Fee	\$	800.00
Contractual services	\$	5,298.50
Taxes and licenses	\$	-
Bank charges	\$	-
Grant	\$	-
Senior Center Operations Expense	\$	-
Others: Harland Clarke Check Order	\$	134.85
BOG Bank Service Charge	\$	68.00
BOG IFITE BANKING		
<b>TOTAL EXPENSE:</b>	<b>\$</b>	<b>22,403.27</b>

**NET INCOME OVER EXPENSE:**

As of 1ST QTR OCT, NOV, DEC., 2023

**\$ 24,296.73**

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JAN 22 2024



MAYORS' COUNCIL  
OF GUAM

**GENERAL LEDGER SUMMARY**

Oct, Nov, & Dec. 2023

FY'24

Beginning Balance as of September, 2023	\$	26,873.48
Total Revenue (Oct, Nov & Dec., 2023)	\$	46,000.00
Total Collected and Deposited	\$	46,700.00
Less: Total Disbursement	\$	22,335.27
Including B.O.G. Service Charge	\$	68.00
Including B.O.G. IFITEBANKING		

Note: Amount does not include uncleared checks

**TOTAL BALANCE**  
**As of December, 2023** \$ 24,296.73

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JAN 22 2024

MAYORS' COUNCIL  
OF GUAM

QUARTERLY FINANCIAL REPORT

Bank of Guam

From: October, November & December, 2023

1-22-24

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
October	Flea Market Collections	\$ 29,470.00	\$ 29,470.00
November	Flea Market Collections	\$ 10,090.00	\$ 10,090.00
December	Flea Market Collections	\$ 6,440.00	\$ 6,440.00
<b>TOTAL COLLECTED</b>		<b>\$ 46,000.00</b>	

October-December	MCOG - Civil Wedding	\$	700.00
October-December	Coco-Bottling Co. - DMO Qt. Vending commission	\$	-
October-December	Pepsi Cola Bottling DMO Qt., Vending commission	\$	-
October-December	Summer Camp	\$	-
October-December	GVB	\$	-
October-December	Community Centers(Astumbo/Dededo)		

**TOTAL DEPOSITED: \$ 46,700.00**

<b>Previous Balance:</b>	\$	26,873.48
<b>Total Collected:</b>	\$	46,700.00
<b>Less Expenditure:</b>	\$	22,335.27
<b>B.O.G Service Charge</b>	\$	68.00
<b>B.O.G IFITEBANKING</b>	\$	-
<b>ENDING BALANCE</b>	<b>\$</b>	<b>24,296.73</b>

JAN 2 2 2024

MAYORS' COUNCIL OF GUAM

1-27-24

STATEMENT OF INCOME AND EXPENSE  
Dededo Municipal Planning Council  
FY'24

	Oct-23	Nov-23	Dec-23	1ST Qtr Totals
<b>INCOME:</b>				
Flea Market Income:	\$ 29,470.00	\$ 10,090.00	\$ 6,440.00	\$ 46,000.00
Community Centers (Astumbo/Dededo) User Fee	\$ -	\$ -	\$ -	\$ -
Coco-Bottling Co. - DMO Qrt. Vending commission	\$ -	\$ -	\$ -	\$ -
Pepsi Cola Bottling DMO Qrt., Vending commission	\$ -	\$ -	\$ -	\$ -
Wedding Account-Civil Wedding	\$ 350.00	\$ 250.00	\$ 100.00	\$ 700.00
Summer Camp	\$ -	\$ -	\$ -	\$ -
GVB	\$ -	\$ -	\$ -	\$ -
<b>TOTAL REVENUE:</b>	<b>\$ 29,820.00</b>	<b>\$ 10,340.00</b>	<b>\$ 6,540.00</b>	<b>\$ 46,700.00</b>
<b>LESS EXPENSE:</b>				
Flea Markets	\$ -	\$ -	\$ -	\$ -
Senior Center Operations	\$ -	\$ -	\$ -	\$ -
Program Registrations	\$ -	\$ -	\$ -	\$ -
Donations	\$ -	\$ -	\$ -	\$ -
Advertisements for DMPC Meeting	\$ 784.00	\$ 448.00	\$ -	\$ 1,232.00
Reimbursements and refunds	\$ -	\$ -	\$ -	\$ -
Civil Weddings	\$ -	\$ -	\$ -	\$ -
Program Income	\$ -	\$ -	\$ -	\$ -
Facility Use	\$ -	\$ -	\$ -	\$ -
Others	\$ -	\$ -	\$ -	\$ -
Supplies and materials	\$ 287.40	\$ 2,743.15	\$ 1,092.19	\$ 4,122.74
Food and Catering	\$ 1,997.52	\$ 1,532.85	\$ 1,679.00	\$ 5,209.37
Sponsorships	\$ 500.00	\$ 900.00	\$ -	\$ 1,400.00
Equipment and parts	\$ 155.00	\$ 656.47	\$ -	\$ 811.47
Construction	\$ -	\$ -	\$ -	\$ -
Flea Market Expense	\$ 1,483.40	\$ -	\$ 609.38	\$ 2,092.78
Humanitarian Assistance	\$ 200.00	\$ 400.00	\$ -	\$ 600.00
Community Programs and Projects	\$ -	\$ -	\$ -	\$ -
Repairs and Maintenance	\$ 476.84	\$ 156.72	\$ -	\$ 633.56
Bank Deposits	\$ -	\$ -	\$ -	\$ -
Prizes and awards	\$ -	\$ -	\$ -	\$ -
Stipend Fee	\$ 400.00	\$ 400.00	\$ -	\$ 800.00
Contractual services	\$ 749.50	\$ 3,274.50	\$ 1,274.50	\$ 5,298.50
Taxes and licenses	\$ -	\$ -	\$ -	\$ -
Bank charges	\$ -	\$ -	\$ -	\$ -
Grant	\$ -	\$ -	\$ -	\$ -
Senior Center Operations Expense	\$ -	\$ -	\$ -	\$ -
Others: Harland Clarke Check Order	\$ -	\$ 134.85	\$ -	\$ 134.85
BOG Bank Servicing Charge	\$ 23.01	\$ 23.73	\$ 21.26	\$ 68.00
BOG IFITE BANKING	\$ -	\$ -	\$ -	\$ -
<b>TOTAL EXPENSE:</b>	<b>\$ 7,056.67</b>	<b>\$ 10,670.27</b>	<b>\$ 4,676.33</b>	<b>\$ 22,403.27</b>
<b>NET INCOME OVER EXPENSE:</b>	<b>\$ 22,763.33</b>	<b>\$ (330.27)</b>	<b>\$ 1,863.67</b>	<b>\$ 24,296.73</b>

6/22/24

**FINANCIAL REPORT**  
Bank of Guam  
OCTOBER 2023

**FINANCIAL REPORT**  
Bank of Guam  
NOVEMBER 2023

FINANCIAL  
Bank of  
DECEMBER

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
10/4/2023	Tuesday Food Truck - 10/3, 2023	\$ 250.00	\$ 250.00
10/4/2023	FM Sat. & Sun. 9/30-10/01, 2023	\$ 1,750.00	\$ 1,750.00
10/13/2023	FM Sat. & Sun. 10/07 & 8, 2023	\$ 1,590.00	\$ 1,590.00
10/19/2023	Tuesday Food Truck - 10/17, 2023	\$ 300.00	\$ 300.00
10/19/2023	FM Sat. & Sun. 10/14 & 15, 2023	\$ 1,420.00	\$ 1,420.00
10/19/2023	FSM Donation	\$ 22,000.00	\$ 22,000.00
10/25/2023	FM Sat. & Sun. 10/21, 22 & 25, 2023	\$ 1,880.00	\$ 1,880.00

**TOTAL COLLECTED \$ 29,470.00**

10/4/2023	Civil Wedding for the month of August, 2023	\$ 150.00
10/25/2023	Civil Wedding for the month of September, 2023	\$ 200.00

**TOTAL DEPOSITED: \$ 29,820.00**

Previous Balance: \$ 21,275.82  
 Total Collected: \$ 51,269.50  
 Less Expenditure: \$ 7,033.66  
 B.O.G Check Order Fee \$ -  
 B.O.G Service Charge \$ 23.01  
 B.O.G IFITE BANKING

**ENDING BALANCE \$ 44,212.83**

**TOTAL BREAKDOWN:**  
 Flea Market \$ 35,041.28  
 Community Centers \$ 2,690.70  
 Summer Camp \$ 100.19  
 GVB \$ 3,050.40  
 Wedding Account \$ 11,230.79  
 Adult Day Care \$ (7,900.53)

**OVERALL TOTAL: \$ 44,212.83**  
 Deposit to Bank of Guam (Flea Market Acct)

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
11/1/2023	Tuesday Food Truck - Halloween 10/31, 2023	\$ 70.00	\$ 70.00
11/1/2023	Tuesday Food Truck - 10/31, 2023	\$ 200.00	\$ 200.00
11/1/2023	FM Sat. & Sun. 10/28-29, 2023	\$ 1,450.00	\$ 1,450.00
11/8/2023	FM Sat. & Sun. 11/04 & 05, 2023	\$ 1,670.00	\$ 1,670.00
11/8/2023	Tuesday Food Truck - 11/7, 2023	\$ 280.00	\$ 280.00
11/16/2023	Tuesday Food Truck 11/14, 2023	\$ 320.00	\$ 320.00
11/16/2023	FM Sat. & Sun. 11/11-12, 2023	\$ 1,620.00	\$ 1,620.00
11/22/2023	Tuesday Food Truck - 11/21, 2023	\$ 310.00	\$ 310.00
11/22/2023	FM Sat. & Sun. 11/18-19, 2023	\$ 1,230.00	\$ 1,230.00
11/29/2023	Tuesday Food Truck - 11/28, 2023	\$ 310.00	\$ 310.00
11/29/2023	FM Sat. & Sun. 11/25-26, 2023	\$ 1,630.00	\$ 1,630.00

**TOTAL COLLECTED \$ 10,990.00**

11/29/2023	Civil Wedding for the month of October, 2023	\$ 250.00
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**TOTAL DEPOSITED: \$ 10,340.00**

Previous Balance: \$ 44,212.83  
 Total Collected: \$ 54,552.83  
 Less Expenditure: \$ 10,646.54  
 B.O.G Check Order Fee \$ -  
 B.O.G Service Charge \$ 23.73  
 B.O.G IFITE BANKING

**ENDING BALANCE \$ 43,682.56**

**TOTAL BREAKDOWN:**  
 Flea Market \$ 34,461.01  
 Community Centers \$ 2,690.70  
 Summer Camp \$ 100.19  
 GVB \$ 3,050.40  
 Wedding Account \$ 11,480.79  
 Adult Day Care \$ (7,900.53)

**OVERALL TOTAL: \$ 43,682.56**  
 Deposit to Bank of Guam (Flea Market Acct)

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
12/6/2023	Tuesday Food Truck - 12/5, 2023	\$ 70.00	\$ 70.00
12/6/2023	FM Sat. & Sun. 12/2 & 3, 2023	\$ 200.00	\$ 200.00
12/13/2023	Tuesday Food Truck - 12/12, 2023	\$ 1,450.00	\$ 1,450.00
12/13/2023	FM Sat. & Sun. 12/8 & 10, 2023	\$ 1,670.00	\$ 1,670.00
12/20/2023	Tuesday Food Truck - 12/19, 2023	\$ 280.00	\$ 280.00
12/20/2023	FM Sat. & Sun. 12/16 & 17, 2023	\$ 320.00	\$ 320.00
12/27/2023	FM Sat. & Sun. 12/23-24, 2023	\$ 1,620.00	\$ 1,620.00

**TOTAL COLLECTED \$ 10,990.00**

12/27/2023	Civil Wedding for the month of 11	\$ 250.00
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**TOTAL DEPOSITED: \$ 10,340.00**

Previous Balance: \$ 44,212.83  
 Total Collected: \$ 54,552.83  
 Less Expenditure: \$ 10,646.54  
 B.O.G Check Order Fee \$ -  
 B.O.G Service Charge \$ 23.73  
 B.O.G IFITE BANKING

**ENDING BALANCE \$ 43,682.56**

**TOTAL BREAKDOWN:**  
 Flea Market \$ 34,461.01  
 Community Centers \$ 2,690.70  
 Summer Camp \$ 100.19  
 GVB \$ 3,050.40  
 Wedding Account \$ 11,480.79  
 Adult Day Care \$ (7,900.53)

**OVERALL TOTAL: \$ 43,682.56**  
 Deposit to Bank of Guam (Flea Market Acct)

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 JAN 2 2 2024  
**MAYORS' COUNCIL OF GUAM**

## MAYORS' COUNCIL OF GUAM

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1/2/24  
Please find attached the Dededo Mayor's Office Non-Appropriated Funds - NAF FY 2024- 1ST Quarter Report, pursuant to P.L. 30-68, with a stamped received date from Department of Revenue and Taxation.

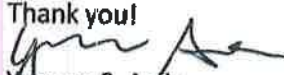
Forwarded to the following:

speaker@guamlegislature.org, lillian.kosaka@guam.gov, Jessica.cruz@guam.gov, Benjamin Cruz-  
bicruz@guamopa.com.

cc: MCOG President, Mayor Jesse Alig, mcogadmin@teleguam.net,  
mellssa.savares@gmail.com, romyvonne@hotmail.com

Please confirm receipt of this email.

Thank you!

  
Yvonne S. Acda

Administrative Assistant

Dededo Mayor's Office

Tel#:(671)864-4795

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JAN 22 2024

MAYORS' COUNCIL  
OF GUAM



**MAYORS' COUNCIL OF GUAM**

DSD/NAF

**From:** Dededo\_mayors\_office@teleguam.net  
**Sent:** Tuesday, January 16, 2024 10:15 AM  
**To:** speaker@guamlegislature.org; jessica.cruz@guam.gov; lillian.kosaka@guam.gov; bjcruz@guamopa.com; jesse.alig@pitiguam.com; mcogadmin@teleguam.net; melissa.savares@gmail.com; romyvonne@hotmail.com  
**Subject:** Scanned from a Xerox Multifunction Printer  
**Attachments:** Scanned from a Xerox Multifunction Printer.pdf

1-27-24

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JAN 22 2024

MAYORS' COUNCIL  
OF GUAM

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# Office of the Mayor

MUNICIPALITY OF DEDEDO

Melissa B. Savares  
Mayor

DED/NAF

Peter J. Benavente  
Vice Mayor

4/16/24

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APR 12 2024  
MAYORS' COUNCIL  
OF GUAM

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APR 12 2024

Dept. of Rev & Tax-BPTB  
BPTB 09

MEMORANDUM

**DATE:** April 11, 2024

**TO:** Department of Revenue and Taxation-Business Privilege Tax Branch  
 Attention: Edgar Pilante  
 Therese M. Terlaje, Speaker, 37<sup>th</sup> Guam Legislature  
 Governor's Office-Governor Lourdes A. Leon Guerrero  
 Benjamin J.F. Cruz, Public Auditor, Office of Public Accountability

**FROM:** Mayor & Chairman DMPC

**SUBJECT:** FY 2024- 2nd Quarter Report  
 Non-Appropriated Funds (NAF)

Pursuant to Public Law 30-68, transmitted herewith is Fiscal Year 2024 2nd Quarter Report for Non-Appropriated Funds (NAF) for Dededo Municipal Planning Council.

Please contact me at the numbers below, should you have any question or concerns.

  
 MELISSA B. SAVARES  
 Mayor of Dededo

Attachment:

cc: Mayor Jesse L.G. Alig, MCOG President  
 mcogadmin@teleguam.net

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APR 12 2024

MAYORS' COUNCIL OF GUAM

DISTRICT: DEDEDO  
FISCAL YEAR 2024  
NON-APPROPRIATED FUNDS (NAF)  
REVENUE AND EXPENDITURE SUMMARY REPORT  
( ) 1ST QTR, (X) 2ND QTR, ( ) 3RD QTR, ( ) 4TH QTR,

4-16-24

REVENUE	
Donation (cash)	
Facility Use: Community Centers User	\$ -
"Program Income Funds" for Astumbo/Dededo Senior Center	
Flea Market Income	\$ 623,580.00
Vending Machine Commission	\$ -
Civil Wedding Account	\$ 500.00
Program Registrations (Summer Camps, Sports Clinics, etc.)	\$ -
OTHER: GVB	
<b>TOTAL REVENUE</b>	<b>\$ 624,080.00</b>

	OPERATIONS	EXPENDITURE
220	TRAVEL - Off-Island/Local Mileage/ Reimbursement	\$ -
230	CONTRACTUAL SERVICES	\$ 5,774.50
	ADVERTISEMENTS FOR DMPC MEETING	\$ 1,456.00
	REPAIRS & MAINTENANCE	\$ 1,203.41
233	DMO - Training / Registration Fee / Taxes / Licenses	
	COMMUNITY PROGRAMS AND PROJECTS	
240	SUPPLIES & MATERIALS	\$ 3,817.51
250	EQUIPMENT - BackHoe & Tire parts/Forklift Parts/Bush cutter	\$ 1,179.92
	REIMBURSEMENT & REFUNDS	\$ 80.00
270	WORKERS COMPENSATION	\$ -
	CONSTRUCTION	\$ -
271	DRUG TESTING	\$ -
	SENIOR OPERATION EXPENSE	\$ -
280	SUB-RECIPIENT/SUB-GRANT	\$ -
	SPONSORSHIPS	\$ 7,888.80
290	MISCELLANEOUS: Others	
	Bank Service Fees	\$ 37.07
	Stipend Fee	\$ 900.00
	Donations	
	Fundraiser	
	Flea Market/Park Expense	\$ 3,513.97
	Food Items: DMPC Special Meeting/Catering	\$ 2,777.65
	Humanitarian Assistance	\$ 1,400.00
	SummerCamp Expense	\$ -
	Facility Use	
	OTHERS: BOG CHECK ORDER FEE	
	OTHERS: BOG Ifite Banking	
	OTHERS: Prizes & Awards	\$ 388.09
	<b>TOTAL OPERATIONS</b>	<b>\$ 30,416.92</b>

	UTILITIES	EXPENDITURE
361	Power	
362	Water/Sewer	
363	Telephone	\$ -
	<b>TOTAL UTILITIES</b>	<b>\$ -</b>
	CAPITAL OUTLAY	EXPENDITURE
450	Capital Outlay	

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4/10/24

APR 12 2024

MAYORS' COUNCIL  
OF GUAM

DED/NAF

MAYORS' COUNCIL OF GUAM

---

Please find attached the Dededo Mayor's Office Non-Appropriated Funds - NAF FY 2024- 2nd Quarter Report, pursuant to P.L. 30-68, with a stamped received date from Department of Revenue and Taxation.

Forwarded to the following:

speaker@guamlegislature.org, lillian.kosaka@guam.gov, Jessica.cruz@guam.gov, Benjamin Cruz-  
bjcruz@guamopa.com.

cc: mcogadmin@teleguam.net , melissa.savares@gmail.com

Please confirm receipt of this email.  
Thank you!

Yvonne S. Acda  
Administrative Assistant  
Dededo Mayor's Office  
Tel#:(671)632-8445



**Office of the Mayor**  
MUNICIPALITY OF DEDEDO

*Melissa B. Savares*  
Mayor

*Peter J. Benavente*  
Vice Mayor

*DED/NAF*

*8/21/2024*

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JUL 15 2024

Dept. of Rev & Tax  
BPTB 03

MEMORANDUM

**DATE:** July 15, 2024

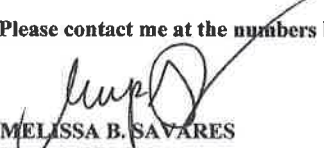
**TO:** Department of Revenue and Taxation-Business Privilege Tax Branch  
Attention: Edgar Pilante  
Therese M. Terlaje, Speaker, 37<sup>th</sup> Guam Legislature  
Governor's Office-Governor Lourdes A. Leon Guerrero  
Benjamin J.F. Cruz, Public Auditor, Office of Public Accountability

**FROM:** Mayor & Chairman DMPC

**SUBJECT:** FY 2024- 3rd Quarter Report  
Non-Appropriated Funds (NAF)

Pursuant to Public Law 30-68, transmitted herewith is Fiscal Year 2024 3rd Quarter Report for Non-Appropriated Funds (NAF) for Dededo Municipal Planning Council.

Please contact me at the numbers below, should you have any question or concerns.

  
MELISSA B. SAVARES  
Mayor of Dededo

**Attachment:**

**cc:** Mayor Jesse L.G. Alig, MCOG President  
mcogadmin@teleguam.net

DISTRICT: DEDEDO  
**FISCAL YEAR 2024**  
**NON-APPROPRIATED FUNDS (NAF)**  
**REVENUE AND EXPENDITURE SUMMARY REPORT**  
 ( ) 1ST QTR, ( ) 2ND QTR, (X) 3RD QTR, ( ) 4TH QTR.

5/21/24

REVENUE	
Donation (cash)	
Facility Use: Community Centers User	\$ -
"Program Income Funds" for Astumbo/Dededo Senior Center	
Flea Market Income	\$ 32,258.00
Vending Machine Commission	\$ -
Civil Wedding Account	\$ 850.00
Program Registrations (Summer Camps, Sports Clinics, etc.)	\$ -
OTHER: GVB	
<b>TOTAL REVENUE</b>	<b>\$ 33,108.00</b>

	OPERATIONS	EXPENDITURE
220	TRAVEL - Off-Island/Local Mileage/ Reimbursement	\$ -
230	CONTRACTUAL SERVICES	\$ 11,843.69
	ADVERTISEMENTS FOR DMPC MEETING	\$ 4,602.00
	REPAIRS & MAINTENANCE	\$ 530.00
233	DMO - Training / Registration Fee / Taxes / Licenses	
	COMMUNITY PROGRAMS AND PROJECTS	
240	SUPPLIES & MATERIALS	\$ 2,500.53
260	EQUIPMENT - BackHoe & Tire parts/Forklift Parts/Bush cutter	\$ 4,516.90
	REIMBURSEMENT & REFUNDS	\$ 457.99
270	WORKERS COMPENSATION	\$ -
	CONSTRUCTION	\$ -
271	DRUG TESTING	\$ -
	SENIOR OPERATION EXPENSE	\$ -
280	SUB-RECIPIENT/SUB-GRANT	\$ 38,497.00
	SPONSORSHIPS	\$ 23,135.00
290	MISCELLANEOUS: Others	
	Bank Service Fees	\$ 31.89
	Stipend Fee	\$ 1,500.00
	Donations	\$ 200.00
	Fundraiser	
	Flea Market/Park Expense	\$ 2,691.50
	Food Items: DMPC Special Meeting/Catering	\$ 2,257.17
	Humanitarian Assistance	\$ 800.00
	SummerCamp Expense	\$ -
	Facility Use	
	OTHERS: BOG CHECK ORDER FEE	\$ 139.35
	OTHERS: BOG Ifite Banking	
	OTHERS: Prizes & Awards	\$ 807.24
	<b>TOTAL OPERATIONS</b>	<b>\$ 94,510.16</b>

	UTILITIES	EXPENDITURE
361	Power	
362	Water/Sewer	
363	Telephone	\$ -
	<b>TOTAL UTILITIES</b>	<b>\$ -</b>
	CAPITAL OUTLAY	EXPENDITURE
450	Capital Outlay	

DISTRICT: DEDEDO  
**FISCAL YEAR 2024**  
**NON-APPROPRIATED FUNDS (NAF)**  
**REVENUE AND EXPENDITURE SUMMARY REPORT**  
 1ST QTR,  2ND QTR,  3RD QTR,  4TH QTR.

*8/21/24*

REVENUE	
Donation (cash)	
Facility Use: Community Centers User	\$ -
"Program Income Funds" for Astumbo/Dededo Senior Center	
Flea Market Income	\$ 32,268.00
Vending Machine Commission	\$ -
Civil Wedding Account	\$ 860.00
Program Registrations (Summer Camps, Sports Clinics, etc.)	\$ -
OTHER: GVB	
<b>TOTAL REVENUE</b>	<b>\$ 33,108.00</b>

	OPERATIONS	EXPENDITURE
220	TRAVEL - Off-Island/Local Mileage/ Reimbursement	\$ -
230	CONTRACTUAL SERVICES	\$ 11,843.59
	ADVERTISEMENTS FOR DMPC MEETING	\$ 4,602.00
	REPAIRS & MAINTENANCE	\$ 530.00
233	DMO - Training / Registration Fee / Taxes / Licenses	
	COMMUNITY PROGRAMS AND PROJECTS	
240	SUPPLIES & MATERIALS	\$ 2,500.53
250	EQUIPMENT - BackHoe & Tire parts/Forklift Parts/Bush cutter	\$ 4,516.80
	REIMBURSEMENT & REFUNDS	\$ 457.99
270	WORKERS COMPENSATION	\$ -
	CONSTRUCTION	\$ -
271	DRUG TESTING	\$ -
	SENIOR OPERATION EXPENSE	\$ -
280	SUB-RECIPIENT/SUB-GRANT	\$ 38,497.00
	SPONSORSHIPS	\$ 23,135.00
290	MISCELLANEOUS: Others	
	Bank Service Fees	\$ 31.89
	Stipend Fee	\$ 1,500.00
	Donations	\$ 200.00
	Fundraiser	
	Flea Market/Park Expense	\$ 2,691.50
	Food Items: DMPC Special Meeting/Catering	\$ 2,257.17
	Humanitarian Assistance	\$ 800.00
	SummerCamp Expense	\$ -
	Facility Use	
	OTHERS: BOG CHECK ORDER FEE	\$ 139.35
	OTHERS: BOG Ifite Banking	
	OTHERS: Prizes & Awards	\$ 807.24
	<b>TOTAL OPERATIONS</b>	<b>\$ 94,510.16</b>

	UTILITIES	EXPENDITURE
361	Power	
362	Water/Sewer	
363	Telephone	\$ -
	<b>TOTAL UTILITIES</b>	<b>\$ -</b>
	CAPITAL OUTLAY	EXPENDITURE
450	Capital Outlay	

**STATEMENT OF INCOME AND EXPENSE**  
Dededo Municipal Planning Council  
Period: 3rd Qtr Rpt - Apr, May, & Jun, 2024  
FY'24

**INCOME:**

Flea Market Income:	\$	32,258.00
Community Centers (Astumbo/Dededo) User Fee	\$	-
Coco-Bottling Co. - DMO Qtr. Vending commission	\$	-
Pepsi Cola Bottling DMO Qtr., Vending commission	\$	-
Wedding Account-Civil Wedding	\$	850.00
Summer Camp	\$	-
GVB	\$	-
	<b>\$</b>	<b>-</b>
<b>TOTAL REVENUE:</b>	<b>\$</b>	<b><u>33,108.00</u></b>

**LESS EXPENSE:**

Flea Markets	\$	-
Senior Center Operations	\$	-
Program Registrations	\$	-
Donations	\$	200.00
Reimbursements and refunds	\$	457.99
Advertisements for DMPC Meeting	\$	4,602.00
Civil Weddings		
Program Income		
Facility Use		
Others		
Supplies and materials	\$	2,500.53
Food and Catering	\$	2,257.17
Sponsorships	\$	23,135.00
Equipment and parts	\$	4,516.90
Construction		
Flea Market Expense	\$	2,691.50
Humanitarian Assistance	\$	800.00
Community Programs and Projects		
Repairs and Maintenance	\$	530.00
Bank Deposits		
Prizes and awards	\$	807.24
Stipend Fee	\$	1,500.00
Contractual services	\$	11,843.59
Taxes and licenses	\$	-
Bank charges	\$	-
Grant	\$	38,497.00
Senior Center Operations Expense	\$	-
Others: Harland Clarke Check Order	\$	139.35
BOG Bank Service Charge	\$	31.89
BOG IFITE BANKING		
<b>TOTAL EXPENSE:</b>	<b>\$</b>	<b><u>94,510.16</u></b>
 <b>NET INCOME OVER EXPENSE:</b>		
<b>As of 3RD QTR APR, MAY, JUNE, 2024</b>	<b>\$</b>	<b><u>(61,402.16)</u></b>



**STATEMENT OF INCOME AND EXPENSE**  
Dededo Municipal Planning Council  
Period: 3rd Qtr Rpt - Apr, May, & Jun, 2024  
FY'24

**INCOME:**

Flea Market Income:	\$	32,258.00
Community Centers (Astumbo/Dededo) User Fee	\$	-
Coco-Bottling Co. - DMO Qrt. Vending commission	\$	-
Pepsi Cola Bottling DMO Qrt., Vending commission	\$	-
Wedding Account-Civil Wedding	\$	850.00
Summer Camp	\$	-
GVB		
	<b>\$</b>	<b>-</b>

**TOTAL REVENUE:**

**\$ 33,108.00**

**LESS EXPENSE:**

Flea Markets	\$	-
Senior Center Operations	\$	-
Program Registrations	\$	-
Donations	\$	200.00
Reimbursements and refunds	\$	457.99
Advertisements for DMPC Meeting	\$	4,602.00
Civil Weddings		
Program Income		
Facility Use		
Others		
Supplies and materials	\$	2,500.53
Food and Catering	\$	2,257.17
Sponsorships	\$	23,135.00
Equipment and parts	\$	4,516.90
Construction		
Flea Market Expense	\$	2,691.50
Humanitarian Assistance	\$	800.00
Community Programs and Projects		
Repairs and Maintenance	\$	530.00
Bank Deposits		
Prizes and awards	\$	807.24
Stipend Fee	\$	1,500.00
Contractual services	\$	11,843.59
Taxes and licenses	\$	-
Bank charges	\$	-
Grant	\$	38,497.00
Senior Center Operations Expense	\$	-
Others: Harland Clarke Check Order	\$	139.35

BOG Bank Service Charge \$ 31.89

BOG IFITE BANKING

**TOTAL EXPENSE:** **\$ 94,510.16**

**NET INCOME OVER EXPENSE:**

As of 3RD QTR APR, MAY, JUNE, 2024 **\$ (61,402.16)**

**GENERAL LEDGER SUMMARY**

Apr, May, & Jun. 2024

FY'24

Beginning Balance as of March. 2024	\$	<b>593,663.08</b>
Total Revenue (Apr, May & Jun., 2024)	\$	33,108.00
Total Collected and Deposited	\$	33,108.00
Less: Total Disbursement	\$	94,478.27
Including B.O.G. Service Charge	\$	31.89
Including B.O.G. IFITEBANKING		

Note: Amount does not include uncleared checks

**TOTAL BALANCE**

As of June, 2024 \$ (61,402.16)

**GENERAL LEDGER SUMMARY**

Apr, May, & Jun. 2024

FY'24

Beginning Balance as of March. 2024	\$	593,663.08
Total Revenue (Apr, May & Jun., 2024)	\$	33,108.00
Total Collected and Deposited	\$	33,108.00
Less: Total Disbursement	\$	94,478.27
Including B.O.G. Service Charge	\$	31.89
Including B.O.G. IFITEBANKING		

Note: Amount does not include uncleared checks

**TOTAL BALANCE**

As of June, 2024 \$ (61,402.16)

**QUARTERLY FINANCIAL REPORT**  
**Bank of Guam**  
**From: April, May & June, 2024**

<b>DATE OF DEPOSIT</b>	<b>NAME</b>	<b>MONTHLY COLLECTED</b>	<b>MONTHLY DEPOSITED</b>
April	Flea Market Collections	\$ 7,418.00	\$ 7,418.00
May	Flea Market Collections	\$ 9,210.00	\$ 9,210.00
June	Flea Market Collections	\$ 15,630.00	\$ 15,630.00

**TOTAL COLLECTED \$ 32,258.00**

April-June	MCOG - Civil Wedding	\$	850.00
April-June	Coco-Bottling Co. - DMO Qt. Vending commission	\$	-
April-June	Pepsi Cola Bottling DMO Qt., Vending commission	\$	-
April-June	Summer Camp	\$	-
April-June	GVB		
April-June	Community Centers(Astumbo/Dededo)		

**TOTAL DEPOSITED: \$ 33,108.00**

**Previous Balance: \$ 593,663.08**  
**Total Collected: \$ 33,108.00**  
**Less Expenditure: \$ 94,478.27**  
**B.O.G Service Charge \$ 31.89**  
**B.O.G IFITEBANKING \$ -**

**ENDING BALANCE \$ (61,402.16)**

**STATEMENT OF INCOME AND EXPENSE**  
**Dededo Municipal Planning Council**

	Apr-24	May-24	Jun-24	3RD Qtr Totals
<b>INCOME:</b>				
Flea Market Income:	\$ 7,418.00	\$ 9,210.00	\$ 15,630.00	\$ 32,258.00
Community Centers (Astumbo/Dededo) User Fee	\$ -	\$ -	\$ -	\$ -
Coco-Bottling Co. - DMO Qrt. Vending commission	\$ -	\$ -	\$ -	\$ -
Pepsi Cola Bottling DMO Qrt., Vending commission	\$ -	\$ -	\$ -	\$ -
Wedding Account-Civil Wedding	\$ 200.00	\$ 500.00	\$ 150.00	\$ 850.00
Summer Camp	\$ -	\$ -	\$ -	\$ -
GVB	\$ -	\$ -	\$ -	\$ -
				\$ -
<b>TOTAL REVENUE:</b>	<b>\$ 7,618.00</b>	<b>\$ 9,710.00</b>	<b>\$ 15,780.00</b>	<b>\$ 33,108.00</b>
<b>LESS EXPENSE:</b>				
Flea Markets	\$ -	\$ -	\$ -	\$ -
Senior Center Operations				\$ -
Program Registrations	\$ -	\$ -	\$ -	\$ -
Donations	\$ -	\$ -	\$ 200.00	\$ 200.00
Advertisements for DMPC Meeting	\$ 748.00	\$ 1,246.00	\$ 2,608.00	\$ 2,608.00
Reimbursements and refunds	\$ 107.99	\$ 350.00	\$ -	\$ 457.99
Civil Weddings				\$ -
Program Income				\$ -
Facility Use				\$ -
Others				\$ -
Supplies and materials	\$ 1,282.00	\$ 85.00	\$ 1,133.53	\$ 2,045.56
Food and Catering	\$ 321.60	\$ 1,705.57	\$ 230.00	\$ 2,257.17
Sponsorships	\$ 2,475.00	\$ 900.00	\$ 19,760.00	\$ 23,135.00
Equipment and parts	\$ 120.00	\$ -	\$ 4,396.90	\$ 4,516.90
Construction				\$ -
Flea Market Expense	\$ 487.75	\$ 731.25	\$ 1,472.50	\$ 2,691.50
Humanitarian Assistance	\$ -	\$ 600.00	\$ 200.00	\$ 800.00
Community Programs and Projects				\$ -
Repairs and Maintenance	\$ 530.00	\$ -	\$ -	\$ 530.00
Bank Deposits				\$ -
Prizes and awards	\$ 325.50	\$ 481.74	\$ -	\$ 807.24
Stipend Fee	\$ 700.00	\$ 450.00	\$ 350.00	\$ 1,500.00
Contractual services	\$ 1,423.75	\$ 4,145.34	\$ 6,274.50	\$ 11,843.59
Taxes and licenses				\$ -
Bank charges				\$ -
GEDA Grant		\$ 4,000.00	\$ 34,497.00	\$ 38,497.00
Senior Center Operations Expense				\$ -
Others: Harland Clarke Check Order			\$ 139.35	\$ 139.35
BOG Bank Servicing Charge	\$ 10.05	\$ 10.65	\$ 11.19	\$ 31.89
BOG IFITE BANKING	\$ -	\$ -	\$ -	\$ -
<b>TOTAL EXPENSE:</b>	<b>\$ 8,531.64</b>	<b>\$ 14,705.55</b>	<b>\$ 71,272.97</b>	<b>\$ 94,510.16</b>
<b>NET INCOME OVER EXPENSE:</b>	<b>\$ (913.64)</b>	<b>\$ (4,995.55)</b>	<b>\$ (55,492.97)</b>	<b>\$ (61,402.16)</b>

FINANCIAL REPORT  
Bank of Guam  
APRIL 2024

FINANCIAL REPORT  
Bank of Guam  
MAY 2024

FINANCIAL REPORT  
Bank of Guam  
JUNE 2024

DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED	DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED	DATE OF DEPOSIT	NAME	MONTHLY COLLECTED	MONTHLY DEPOSITED
4/3/2024	Tuesday Night Food Truck-4/02, 2024	\$ 120.00	\$120.00	5/1/2024	Tuesday Night Food Truck-4/30, 2024	\$ 140.00	\$ 140.00	6/5/2024	FM Sat. & Sun. - 5/30, 6/1-2, 2024	\$ 1,510.00	\$ 1,510.00
4/3/2024	FM Sat. & Sun. - 3/30-31, 2024	\$ 1,520.00	\$1,520.00	5/1/2024	FM Sat. & Sun. - 4/27-28, 2024	\$ 1,700.00	\$ 1,700.00	6/12/2024	FM Sat. & Sun. - 6/5-10, 2024	\$ 1,690.00	\$ 1,690.00
4/10/2024	Civil Wedding for	\$ 60.00	\$50.00	5/6/2024	Tuesday Night Food Truck-5/07, 2024	\$ 170.00	\$ 170.00	6/12/2024	Liberation Candidate Fundraiser	\$ 7,420.00	\$ 7,420.00
4/10/2024	Tuesday Night Food Truck-4/09, 2024	\$ 160.00	\$160.00	5/6/2024	FM Sat. & Sun. - 5/1, 2, 4-5, & 7, 2024	\$ 1,890.00	\$ 1,890.00	6/14/2024	Tuesday Night Food Truck - 6/11, 2024	\$ 130.00	\$ 130.00
4/10/2024	FM Sat. & Sun. - 4/6-7, 2024	\$ 4,270.00	\$1,570.00	5/15/2024	Tuesday Night Food Truck-5/14, 2024	\$ 130.00	\$ 130.00	6/14/2024	Liberation Candidate Fundraiser	\$ 1,210.00	\$ 1,210.00
4/18/2024	Tuesday Night Food Truck -4/18, 2024	\$ 210.00	\$210.00	5/16/2024	FM for May & June, 2024 payment	\$ 240.00	\$ 240.00	6/20/2024	Tuesday Night Food Truck - 6/18, 2024	\$ 120.00	\$ 120.00
4/18/2024	FM Sat. & Sun. - 4/13-14, 2024	\$ 1,590.00	\$ 1,590.00	5/16/2024	FM Sat. & Sun. - 5/6, 10, 11, 12 & 14, 2024	\$ 1,820.00	\$ 1,820.00	6/20/2024	FM Sat. & Sun. - 6/12, 15 & 16, 2024	\$ 1,520.00	\$ 1,520.00
4/18/2024	Credit Memo	\$ 20.00	\$20.00	5/22/2024	Tuesday Night Food Truck - 5/21, 2024	\$ 130.00	\$ 130.00	6/28/2024	Tuesday Night Food Truck - 6/24-25, 2024	\$ 140.00	\$ 140.00
4/25/2024	Tuesday Night Food Truck - 4/23, 2024	\$ 120.00	\$ 120.00	5/22/2024	FM Sat. & Sun. - 5/18, 19, & 21, 2024	\$ 1,610.00	\$ 1,610.00	6/28/2024	FM Sat. & Sun. - 6/22-23, 2024	\$ 1,730.00	\$ 1,730.00
4/25/2024	Reimbursement for Ad	\$ 448.00	\$ 448.00	5/29/2024	Tuesday Night Food Truck - 5/28, 2024	\$ 90.00	\$ 90.00				
4/25/2024	FM Sat. & Sun. - 4/20-21, 2024	\$ 1,610.00	\$ 1,610.00	5/29/2024	FM Sat. & Sun. - 5/25-26, 2024	\$ 1,300.00	\$ 1,300.00				

TOTAL COLLECTED \$ 7,418.00

TOTAL COLLECTED \$ 9,210.00

TOTAL COLLECTED \$ 15,630.00

4/25/2024	Civil Wedding for January-Ck #: 1903	\$ 200.00	\$ 200.00	5/1/2024	Civil Wedding - March - Ck #: 1884	\$ 350.00	\$ 350.00	6/14/2024	Civil Wedding - May - Ck #: 1911	\$ 180.00	\$ 180.00
		\$ -	\$ -	5/15/2024	Civil Wedding - April - Ck #: 1906	\$ 150.00	\$ 150.00			\$ -	\$ -

TOTAL DEPOSITED: \$ 37,616.00

TOTAL DEPOSITED: \$ 9,710.80

TOTAL DEPOSITED: \$ 15,780.00

Previous Balance:	\$ 639,498.67
Total Collected:	\$ 647,027.31
Less Expenditure:	\$ 8,621.89
B.O.G Check Order Fee	\$ -
B.O.G Service Charge	\$ 10.05
B.O.G IFITE BANKING	\$ -
<b>ENDING BALANCE</b>	<b>\$ 638,496.67</b>

Previous Balance:	\$ 639,498.67
Total Collected:	\$ 648,205.87
Less Expenditure:	\$ 14,894.90
B.O.G Check Order Fee	\$ -
B.O.G Service Charge	\$ 10.86
B.O.G IFITE BANKING	\$ -
<b>ENDING BALANCE</b>	<b>\$ 633,600.12</b>

<b>TOTAL BREAKDOWN:</b>	
Flea Market	\$ 28,774.12
Community Centers	\$ 2,690.70
Summer Camp	\$ 100.19
GVB	\$ 3,050.40
Wedding Account	\$ 11,760.79
GEDA Grant	\$ 800,000.00
Adult Day Care	\$ (7,900.53)
<b>OVERALL TOTAL:</b>	<b>\$ 633,495.57</b>

Deposit to Bank of Guam (Flea Market Acct)

Deposit to Bank of Guam (Flea Market Acct)

Deposit to Bank of Guam (Flea Market Acct)

8/21/24

DED/NAF  
2/2

MAYORS' COUNCIL OF GUAM

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Please find attached the Dededo Mayor's Office Non-Appropriated Funds - NAF FY 2024- 3rd Quarter Report, pursuant to P.L. 30-68, with a stamped received date from Department of Revenue and Taxation.

Forwarded to the following:


speaker@guamlegislature.org, lillian.kosaka@guam.gov, Jessica.cruz@guam.gov, Benjamin Cruz-  
bicruz@guamopa.com.

2

cc: Jesse Alig, President-MCOG, mcogadmin@teleguam.net , melissa.savares@gmail.com

Please confirm receipt of this email.

Thank you!

  
Yvonne S. Acda

Administrative Assistant  
Dededo Mayor's Office  
Tel#:(671)632-8445