



*Office of the Mayor*  
Municipality of Asan-Maina  
Frankie A. Salas, Mayor



AS-M/NAF

January 13, 2025

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JAN 13 2025 ASJF  
2:41pm

DEPT OF REVENUE & TAXATION  
ADMIN-04

MEMORANDUM

To: Dafne M. Shimizu, Director of Dept. of Revenue and Taxation  
Honorable Speaker Frank F. Blas, Jr., 38<sup>th</sup> Guam Legislature  
Honorable Lourdes A. Leon Guerrero, Governor of Guam  
Benjamin J.F. Cruz, Public Auditor of Guam

CC: JoyJean Arceo, Executive Director, Mayors' Council of Guam


From: Mayor Frankie A. Salas, Municipality of Asan-Ma'ina

Subject: TRANSMITTAL OF FY 2025 1<sup>st</sup> QUARTER (NAF) REPORT

*Buenas yan Hafa Adai!* Submitted herewith is the Fiscal Year 2025 – 1st Quarter Report for Non-Appropriated Funds (NAF) pursuant to Public Law (P.L.) 30-68.

Should you need additional information regarding this matter, please feel free to contact me at 671-472-6581.

Respectfully,

  
FRANKIE A. SALAS  
MAYOR

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JAN 17 2025 JR

MAYORS' COUNCIL  
OF GUAM

cc:

Attachments

DISTRICT: ASAN - MAINA MAYOR'S OFFICE  
 FISCAL YEAR: FY 2025  
 NON-APPROPRIATED FUNDS (NAF)  
 REVENUE AND EXPENDITURE SUMMARY  
 (XX) 1ST QTR ( ) 2ND QTR ( ) 3RD QTR ( ) 4TH QTR

REVENUE	
Donations	\$ 5,125.00
Facility Use	\$ 600.00
Fiesta Concessions	\$ -
Flea Markets/Night Markets	\$ -
Fundraising Activities	\$ 880.00
Liberation Activities	\$ 3,195.00
Program Registration	\$ -
Grants	\$ -
Civil Weddings	\$ -
OTHER: (Deposit to maintain BOG account)	\$ 512.00
<b>TOTAL REVENUE:</b>	<b>\$ 10,312.00</b>

OPERATIONS	
220 Travel (OFF-ISLAND)	\$ -
230 Contractual Services	\$ 961.46
233 Office Space Rental	\$ -
240 Supplies and Materials	\$ 1,983.72
250 Equipment	\$ 9,714.93
270 Wokers Compensation	\$ -
271 Drug Testing	\$ -
280 Sub-Recipient/Sub-Grant	\$ -
290 MISCELLANEOUS	\$ 650.15
Community Programs	\$ -
Donation to NPOs:	
Food Items	\$ -
Fiesta Expenses	
Humanitarian Assistance	\$ 200.00
Sponsorships	\$ 1,597.50
Other:	\$ 115.00
<b>TOTAL OPERATIONS</b>	<b>\$ 15,222.76</b>

UTILITIES	
361 Power	\$ -
362 Water	\$ -
363 Telephone	\$ -
<b>TOTAL UTILITIES</b>	<b>\$ -</b>

CAPITAL OUTLAY	
450 Capital Outlay:	\$ -
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ -</b>

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JR  
 JAN 17 2025  
 MAYORS' COUNCIL  
 OF GUAM



# NON-APPROPRIATED FUNDS (NAF) REPORT

1. Access to copies of all bank statements from October 01, 2024 through December 31, 2024
2. Access to Mayors' Council/Planning Council minutes of meetings to as applicable

## 3. NAF REPORT - FY 2025 1st Quarter

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MAYORS' COUNCIL  
OF GUAM

Date Received	Disbursements/Payments Made to	Date Disbursed	Check/Receipt No.	Description of Transactions	Amount	Object Classification
8/15/2024	BENSON	8/15/2024	547	SUPPLIES	\$ 245.40	EQUIPMENT AND CLEANING SUPPLIES
9/6/2024	CTD COMMERCIAL TIRE DEPOT	9/6/2024	548	TIRES	\$ 559.98	FOR AMMO OFFICIAL VEHICLE 2016 FORD FLATBED
8/28/2024	JIANNA S. GUITERREZ	8/28/2024	549	80TH LIBERATION	\$ 1,597.50	CANDIDATE/SPONSOR PERCENTAGE
9/19/2024	NAPA AUTO PARTS	9/19/2024	554	AUTO PARTS	\$ 57.97	FOR AMMO OFFICIAL VEHICLE 2015 TRUCK
9/24/2024	ERC MAINTENANCE	09/24/224	556	EQUIPMENT PARTS	\$ 49.98	FOR BUSH CUTTER
09/25/2024	NAPA AUTO PARTS	9/25/2024	557	AUTO PARTS	\$ 34.98	FOR AMMO OFFICIAL VEHICLE 2015 TRUCK
9/24/2024	MICROPAC, INC.	9/24/2024	558	OFFICE EQUIPMENT	\$ 214.93	PRINTER OFFICE USE
10/4/2024	BENSON	10/4/2024	560	EQUIPMENT SUPPLIES	\$ 154.78	FOR BUSH CUTTER
10/4/2024	JOE & FRANK'S AUTOSHOP	10/4/2024	561	SAFETY INSPECTION	\$ 30.00	FOR AMMO OFFICIAL VEHICLE 2023 SEDAN/TRUCK
10/8/2024	NAPA AUTO PARTS	10/8/2024	562	AUTO PARTS	\$ 57.97	FOR AMMO OFFICIAL VEHICLE 2015 TRUCK
10/10/2024	NAPA AUTO PARTS	10/10/2024	563	AUTO PARTS	\$ 71.98	FOR AMMO OFFICIAL VEHICLE 2015 TRUCK
10/21/2024	ERC MAINTENANCE	10/21/2024	564	EQUIPMENT SUPPLIES	\$ 338.98	FOR BUSH CUTTER
10/23/2024	COST-U-LESS	10/23/2024	565	SUPPLIES	\$ 149.37	MPC HALLOWEEN VILLAGE ACTIVITY
11/13/2024	BENSON	11/13/2024	566	EQUIPMENT SUPPLIES	\$ 83.76	FOR BUSH CUTTER
11/14/2024	CTD COMMERCIAL TIRE DEPOT	11/14/204	567	TIRES	\$ 401.48	FOR AMMO OFFICIAL VEHICLE 2016 DODGE TRUCK
11/26/2024	JOSEPH J. CHOFFAT	11/26/2024	568	MEDICAL DONATION	\$ 200.00	HUMANITARIAN
12/11/2024	NATIONAL OFFICE SUPPLY	12/11/2024	569	SUPPLIES	\$ 55.83	OFFICE SUPPLIES
12/18/2024	JESUS A. ANGOGO- MPC	12/18/2024	570	CHRISTMAS LUNCH	\$ 579.15	MPC CHRISTMAS PARTY LUNCH
12/20/2024	ERC MAINTENANCE	12/20/2024	571	TRAILER PRESSURE WASHER	\$ 9,500.00	FOR USE AROUND CLEANING
12/23/2024	UNDERGROUND DUNGEON	12/23/2024	572	SANTA CLAUSE CUSTOM SET	\$ 85.00	FOR USE 2024 CHRISTMAS CANDY RUN FESTIVITY
12/26/2024	MEGABYTE	12/26/2024	574	OFFICE SUPPLIES	\$ 501.00	2021 PAST DUE INVOICES NOT PAID
12/26/2024	BENSON	12/26/2024	575	EQUIPMENT SUPPLIES	\$ 181.72	FOR BUSH CUTTER / BLDG PAINT
12/27/2024	JAMAICAN GRILL	12/27/2024	576	LUNCH	\$ 71.00	APPRECIATION LUNCH GFD - CHRISTMAS CANDY RUN

TOTAL EXPENDITURE

\$ 15,222.76

# NON-APPROPRIATED FUNDS (NAF) REPORT

1. Access to copies of all bank statements from October 01, 2024 through December 31, 2024

2. Access to Mayors' Council/Planning Council minutes of meetings to as applicable

## 3. NAF REPORT - FY 2025 1st Quarter

Date Received	Disbursements/Payments Made FROM	Date Deposited	Check/Cash/Receipt No.	Description	Amount	Object Classification
8/9/2024	MCOG	8/23/2024	1961	80TH LIBERATION	\$ 3,195.00	CANDIDATE/SPONSOR PERCENTAGE
8/15/2024	DANIEL SWAVELY CONSULTING	8/23/2024	826	AD NOTICE	\$ 512.00	MPC MEETING FINAL RESOLUTION
8/23/2024	MPC	8/23/2024	CASH #1375	MPC FUNDRAISING	\$ 120.00	FEE AUGUST 2024 - CENTER
9/19/2024	MPC	9/19/2024	CASH #0672	MPC FUNDRAISING	\$ 260.00	FEE SEPTEMBER 2024 - CENTER
9/24/2024	TOHGE COPORATION	10/4/2024	2245	RENTAL	\$ 400.00	FEE JULY-DEC 2023 & JAN-JUNE 2024
10/11/2024	J'S JEWELRY	10/16/2024	3864	DONATION	\$ 25.00	HALLOWEEN FESTIVITIES
10/11/2024	DIAMOND K	10/16/2024	14488	DONATION	\$ 5,000.00	BEAUTIFICATION
10/16/2024	MPC	10/16/2024	CASH #0297	MPC FUNDRAISING	\$ 300.00	FEE OCTOBER 2024 - CENTER
10/29/2024	TOHGE COPORATION	10/25/2024	054	RENTAL	\$ 200.00	FEE JULY-DEC 2024
10/22/2024	GUAM SUNSHINE LIONS CLUB	11/13/2024	1178	DONATION	\$ 100.00	HALLOWEEN FESTIVITIES
11/13/2054	MPC	11/13/2024	CASH #0616	MPC FUNDRAISING	\$ 200.00	FEE NOVEMBER 2024 - CENTER

TOTAL REVENUE

\$ 10,312.00

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MAYORS' COUNCIL  
OF GUAM



AS-M/NAF



Jerrilyn Topasna <jrtopasna.asanmaina@gmail.com>

## FY 2025 NAF 1st Quarter Report

4 messages

Jerrilyn Topasna <jrtopasna.asanmaina@gmail.com>

Mon, Jan 13, 2025 at 3:47 PM

To: Honorable Speaker <speakerblas@guamlegislature.gov>, Governor's Office <jessica.cruz@guam.gov>, Benjamin Cruz <bjcruz@guamopa.com>

Hafa Adai,

The attached file for FY 2025 (NAF) 1st Quarter Report for your perusal. Should you have any queries, please do not hesitate to contact our office at our numbers below. Thank you.

Please acknowledge receipt of this email.

Respectfully,  
Jerrilyn R. Topasna  
Administrative Assistant  
Assan-Ma'ina Mayor's Office  
[jrtopasna.asanmaina@gmail.com](mailto:jrtopasna.asanmaina@gmail.com)

Tel: 671-472-6581/671-479-2726



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FY 2025 1st Quarter Report NAF.pdf

917K

Benjamin Cruz <bjcruz@guamopa.com>

Mon, Jan 13, 2025 at 5:20 PM

To: Jerrilyn Topasna <jrtopasna.asanmaina@gmail.com>

Receipt Acknowledged

Benjamin J. F. Cruz

Public Auditor

Office of Public Accountability – Guam

[www.opaguam.org](http://www.opaguam.org)

Tel. (671) 475-0390 ext. 209

Fax (671) 472-7951

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Jessica Dydasco <jessica.cruz@guam.gov>

Thu, Jan 16, 2025 at 3:16 PM

To: "jrtopasna.asanmaina@gmail.com" <jrtopasna.asanmaina@gmail.com>

Acknowledging receipt of your email.

[Quoted text hidden]



**Jessica Dydasco**

Administrator

Central Files

*Ufisinan I Maga'hågan Guahan*

Office of the Governor of Guam

671-472-8931-6

Email: [jessica.cruz@guam.gov](mailto:jessica.cruz@guam.gov)

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**Frank Blas Jr.** <[speakerblas@guamlegislature.gov](mailto:speakerblas@guamlegislature.gov)>

To: Jerrilyn Topasna <jrtopasna.asanmaina@gmail.com>

Cc: Governor's Office <[jessica.cruz@guam.gov](mailto:jessica.cruz@guam.gov)>, Benjamin Cruz <[bjcruz@guamopa.com](mailto:bjcruz@guamopa.com)>

Thu, Jan 16, 2025 at 3:56 PM

*Hafa Adài,*

This is to acknowledge receipt of your email and its attachments.

*Si Yu'os Ma'àse'*

**Bernice Rivera**

Administrative Assistant



**Office of Speaker Frank F. Blas, Jr.**

I Mina'trentai Ocho na Lihenslaturan Guahan 38<sup>th</sup> Guam Legislature

Guam Congress Building, **163 Chalan Santo Papa, Hagatña**

(671)969-6456

[speakerblas@guamlegislature.gov](mailto:speakerblas@guamlegislature.gov)

Guam Legislature (@GuamLegislature) | Twitter

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Office of the Mayor  
Municipality of Asan-Maina  
Frankie A. Salas, Mayor



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APR 15 2025

MAYORS' COUNCIL  
OF GUAM

April 14, 2025

MEMORANDUM

To: Marie Lizama, Director of Dept. of Revenue and Taxation  
Honorable Speaker Frank F. Blas, Jr., 38<sup>th</sup> Guam Legislature  
Honorable Lourdes A. Leon Guerrero, Governor of Guam  
Benjamin J.F. Cruz, Public Auditor of Guam

CC: JoyJean Arceo, Executive Director, Mayors' Council of Guam


From: Mayor Frankie A. Salas, Municipality of Asan-Ma'ina

Subject: TRANSMITTAL OF FY 2025 2<sup>nd</sup> QUARTER (NAF) REPORT

*Buenas yan Hafa Adai!* Submitted herewith is the Fiscal Year 2025 – 2nd Quarter Report for Non-Appropriated Funds (NAF) pursuant to Public Law (P.L.) 30-68

Should you need additional information regarding this matter, please feel free to contact me at 671-472-6581.

Respectfully,

  
FRANKIE A. SALAS  
MAYOR

cc:

Attachments

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APR 14 2025

DEPT OF REVENUE & TAXATION  
ADMIN - 03



NON-APPROPRIATED FUNDS (NAF) REPORT

1. Access to copies of all bank statements from January 01, 2025  
through March 31, 2025

2. Access to Mayors' Council/Planning Council minutes of meetings to  
as applicable

3. NAF REPORT - FY 2025 2nd Quarter

Date Received	Disbursements/Payments Made to	Date Disbursed	Check/Receipt No.	Description of Transactions	Amount	Object Classification
1/14/2025	BENSON	1/14/2025	577	SUPPLIES	\$ 642.97	EQUIPMENT, PAINT AND CLEANING SUPPLIES
1/17/2025	SIGNWRITE SIGNS & GRAPHICS	1/17/2025	579	SAFETY SIGNS	\$ 335.00	STOP & EXIT SIGNS
1/27/2025	MEGABYTE	1/27/2025	580	SUPPLIES	\$ 249.99	INK FOR OFFICE PRINTER
1/27/2025	ERC MAINTENANCE	1/27/2025	581	EQUIPMENT SUPPLIES	\$ 685.00	REPLACEMENT FOR RIDING MOWER
1/30/2025	HOME DEPOT	1/30/2025	582	SUPPLIES	\$ 205.00	PAINT FOR FLOORING AND BUS SHELTER PROJECT
1/30/2025	HOME DEPOT	1/30/2025	585	SUPPLIES	\$ 34.98	PAINT FOR FLOORING AND BUS SHELTER PROJECT
2/12/2025	LUCKY LOCKSMITH	2/12/2025	586	LOCK SERVICES	\$ 120.00	STORAGE ROOM DEADBOLT REPLACEMENT
2/11/2025	NATIONAL OFFICE SUPPLY	2/11/2025	587	OFFICE SUPPLIES	\$ 521.00	FILING CABINET / HANGING FOLDERS
2/20/2025	BENSON	2/20/2025	588	EQUIPMENT SUPPLIES	\$ 178.88	.155 x 20 lbs. SQUARE TRIMMER LINE
2/28/2025	NAPA AUTO PARTS	2/28/2025	589	AUTO SUPPLIES	\$ 137.34	VEHICLE MOTOR OIL / COOLANT
2/26/2025	ERC MAINTENANCE	2/26/2025	590	EQUIPMENT SUPPLIES	\$ 199.43	TRIMMER HEAD, FIXED LINE FOR BUSH CUTTERS
2/25/2025	SUNNY CASH & CARRY	2/25/2025	591	SUPPLIES	\$ 96.00	PLASTIC BAGS FOR FOOD COMMODITY
3/14/2025	SHIRLEY'S COFFEE SHOP	3/14/2025	593	LUNCHEON	\$ 275.33	MPC LUNCHEON
3/25/2025	MEGABYTE	3/25/2025	594	OFFICE SUPPLIES	\$ 149.90	3 INTERNAL HARD DRIVE FOR COMPUTER BACK UP
3/27/2025	HOME DEPOT	3/27/2025	598	EQUIPMENT SUPPLIES	\$ 358.20	COMMERCIAL FANS FOR COMMUNITY CENTER USE

TOTAL EXPENDITURE \$ 4,189.02

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MAYORS' COUNCIL  
OF GUAM

NON-APPROPRIATED FUNDS (NAF) REPORT

1. Access to copies of all bank statements from January 01, 2025 through March 31, 2025

2. Access to Mayors' Council/Planning Council minutes of meetings to as applicable

3. NAF REPORT - FY 2025 2nd Quarter

Date Received	Disbursements/Payments Made FROM	Date Deposited	Check/Cash/Receipt No.	Description	Amount	Object Classification
1/13/2025	MPC	1/13/2025	CASH / #0374	MPC FUNDRAISING	\$ 260.00	FEE DECEMBER 22, 2024 - COMMUNITY CENTER USE
1/23/2025	MPC	1/23/2025	CASH / #0632	MPC FUNDRAISING	\$ 303.00	FEE JANUARY 19, 2025 - COMMUNITY CENTER USE
2/6/2025	CHELSEY QUINATA - RESIDENT	2/6/2025	CASH / #0909	RESERVATION	\$ 250.00	FEE FOR COMMUNITY CENTER USE
2/18/2025	MPC	2/18/2025	CASH / #2230	MPC FUNDRAISING	\$ 339.00	FEE FEBRUARY 16, 2025 - COMMUNITY CENTER USE
3/4/2025	GEDA	3/4/2025	CK# 48515	GRANT FUND	\$ 20,000.00	VILLAGE STREET LIGHTS
3/19/2025	MPC	3/19/2025	CASH / #0373	MPC FUNDRAISING	\$ 363.00	FEE MARCH 16, 2025 - COMMUNITY CENTER USE
3/24/2025	TOHGE COPORATION	3/24/2025	#10276	RENTAL SPACE	\$ 120.00	FEE JANUARY-MARCH 2025

TOTAL REVENUE \$ 21,635.00

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OF GUAM

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MAYORS' COUNCIL  
OF GUAM

DISTRICT: ASAN - MAINA MAYOR'S OFFICE  
FISCAL YEAR: FY 2025  
NON-APPROPRIATED FUNDS (NAF)  
REVENUE AND EXPENDITURE SUMMARY  
( ) 1ST QTR (XX) 2ND QTR ( ) 3RD QTR ( ) 4TH QTR

REVENUE	
Donations	\$ -
Facility Use	\$ 370.00
Fiesta Concessions	\$ -
Flea Markets/Night Markets	\$ -
Fundraising Activities	\$ 1,265.00
Liberation Activities	\$ -
Program Registration	\$ -
Grants	\$ 20,000.00
Civil Weddings	
OTHER: (Deposit to maintain BOG account)	\$ -
<b>TOTAL REVENUE:</b>	<b>\$ 21,635.00</b>

	OPERATIONS		
220	Travel (OFF-ISLAND)	\$	-
230	Contractual Services	\$	-
233	Office Space Rental	\$	-
240	Supplies and Materials	\$	2,914.49
250	Equipment	\$	879.20
270	Workers Compensation	\$	-
271	Drug Testing	\$	-
280	Sub-Recipient/Sub-Grant	\$	-
290	MISCELLANEOUS	\$	395.33
	Community Programs	\$	-
	Donation to NPOs:		
	Food Items	\$	-
	Fiesta Expenses		
	Humanitarian Assistance	\$	-
	Sponsorships	\$	-
	Other:		
	TOTAL OPERATIONS	\$	4,189.02

		UTILITIES		
361	Power		\$	-
362	Water		\$	-
363	Telephone		\$	-
		TOTAL UTILITIES	\$	-

CAPITAL OUTLAY			
450	Capital Outlay:	\$	-
	TOTAL CAPITAL OUTLAY	\$	-





*Office of the Mayor*  
Municipality of Asan-Maina  
Frankie A. Salas, Mayor



ASA-NAF

July 14, 2025

MEMORANDUM

To: Marie Lizama, Director of Dept. of Revenue and Taxation  
Honorable Speaker Frank F. Blas, Jr., 38<sup>th</sup> Guam Legislature  
Honorable Lourdes A. Leon Guerrero, Governor of Guam  
Benjamin J.F. Cruz, Public Auditor of Guam

CC: JoyJean Arceo, Executive Director, Mayors' Council of Guam


From: Mayor Frankie A. Salas, Municipality of Asan-Ma'ina

Subject: TRANSMITTAL OF FY 2025 3<sup>rd</sup> QUARTER (NAF) REPORT

*Buenas yan Hafa Adai!* Submitted herewith is the Fiscal Year 2025 – 3rd Quarter Report for Non-Appropriated Funds (NAF) pursuant to Public Law (P.L.) 30-68

Should you need additional information regarding this matter, please feel free to contact me at 671-472-6581.

Respectfully,

  
FRANKIE A. SALAS  
MAYOR

cc:

Attachments

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DEPT OF REVENUE & TAXATION  
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JUL 14 2025

MAYORS' COUNCIL  
OF GUAM

DISTRICT: ASAN - MAINA MAYOR'S OFFICEFISCAL YEAR: FY 2025

NON-APPROPRIATED FUNDS (NAF)

REVENUE AND EXPENDITURE SUMMARY

( ) 1ST QTR ( ) 2ND QTR (XX) 3RD QTR ( ) 4TH QTR

REVENUE	
Donations	\$ -
Facility Use	\$ 2,270.00
Fiesta Concessions	\$ -
Flea Markets/Night Markets	\$ -
Fundraising Activities	\$ 1,054.00
Liberation Activities	\$ -
Program Registration	\$ -
Grants	\$ -
Civil Weddings	\$ 50.00
OTHER: (Deposit to maintain BOG account)	\$ -
<b>TOTAL REVENUE:</b>	<b>\$ 3,374.00</b>

OPERATIONS			
220	Travel (OFF-ISLAND)	\$	-
230	Contractual Services	\$	-
233	Office Space Rental	\$	-
240	Supplies and Materials	\$	791.28
250	Equipment	\$	36,401.00
270	Wokers Compensation	\$	-
271	Drug Testing	\$	-
280	Sub-Recipient/Sub-Grant	\$	-
290	MISCELLANEOUS	\$	850.00
	Community Programs	\$	-
	Donation to NPOs:		
	Food Items	\$	686.70
	Fiesta Expenses		
	Humanitarian Assistance	\$	200.00
	Sponsorships	\$	-
	Other:	\$	843.35
TOTAL OPERATIONS		\$	39,772.33

UTILITIES			
361	Power		\$ -
362	Water		\$ -
363	Telephone		\$ -
TOTAL UTILITIES			\$ -

CAPITAL OUTLAY			
450	Capital Outlay:		\$ -
	TOTAL CAPITAL OUTLAY		\$ -

NON-APPROPRIATED FUNDS (NAF) REPORT

1. Access to copies of all bank statements from April 01, 2025  
through June 30, 2025

2. Access to Mayors' Council/Planning Council minutes of meetings to  
as applicable

3. NAF REPORT - FY 2025 3rd Quarter

Date Received	Disbursements/Payments Made FROM	Date Deposited	Check/Cash/Re ceipt No.	Description	Amount	Object Classification
4/7/2025	MAYORS' COUNCIL OF GUAM	4/24/2025	#2048	MARCH WEDDING	\$ 50.00	CIVIL WEDDING
4/11/2025	TOHGE COPORATION	4/24/2025	#10310	RENTAL SPACE	\$ 40.00	FEE SPACE FOR APRIL 2025
4/23/2025	TOHGE COPORATION	4/24/2025	10311	RENTAL SPACE	\$ 40.00	FEE SPACE FOR MAY 2025
4/27/2025	MPC	4/28/2025	CASH / #2095	MPC FUNDRAISING	\$ 411.00	SPOT FEE APRIL 27,2025 - COMMUNITY CENTER USE
5/1/2025	CHELSY QUINATA	6/26/2025	CASH / #0201	RENTAL SPACE	\$ 400.00	RESIDENT FEE COMMUNITY USE
5/3/2025	CHELSY QUINATA	5/20/2025	CASH / #1240	RENTAL SPACE	\$ 400.00	RESIDENT FEE COMMUNITY USE
5/6/2025	KENNETH AQUININOC	6/20/2025	CASH / #4089	RENTAL SPACE	\$ 450.00	RESIDENT FEE COMMUNITY USE
5/13/2025	INT'L BROHOOD OF ELEC. WRKERS	5/23/2025	#010734	RENTAL SPACE	\$ 900.00	OCT-DEC 2024, JAN-MAR 2025, APR-JUN 2025
5/25/2025	MPC	5/30/2025	CASH / #0518	MPC FUNDRAISING	\$ 315.00	SPOT FEE MAY 25,2025 - COMMUNITY CENTER USE
6/6/2025	TOHGE COPORATION	6/10/2025	#10465	RENTAL SPACE	\$ 40.00	FEE SPACE FOR JUNE 2025
6/22/2025	MPC	6/26/2025	CASH / #0202	MPC FUNDRAISING	\$ 328.00	SPOT FEE JUNE 22,2025 - COMMUNITY CENTER USE

TOTAL REVENUE

\$ 3,374.00



NON-APPROPRIATED FUNDS (NAF) REPORT

1. Access to copies of all bank statements from April 01, 2025  
through June 30, 2025

2. Access to Mayors' Council/Planning Council minutes of meetings to  
as applicable

3. NAF REPORT - FY 2025 3rd Quarter

Date Received	Disbursements/Payments Made to	Date Disbursed	Check/Receipt No.	Description of Transactions	Amount	Object Classification
4/8/2025	UNDERGROUND DUNGEON	4/8/2025	597	EASTER SUPPLIES	\$ 89.00	EASTER DECORATION
4/8/2025	FUNDFORTE	4/9/2025	599	EASTER ENTERTAINMENT	\$ 240.00	EASTER BALLOON ART & FACE PAINTING FOR KIDS
4/9/2025	COST-U-LESS	4/9/2025	375	FOOD SUPPLIES	\$ 191.70	ASSORTED CANDIES FOR EASTER ACTIVITIES
4/10/2025	CROWN BAKERY	4/10/2025	376	FOOD SUPPLIES	\$ 75.00	HOT DOG BUNS FOR EASTER ACTIVITIES
4/12/2025	ROSEMARIE MESA	4/12/2025	377	EASTER ENTERTAINMENT	\$ 475.00	EASTER ACTIVITIES TRAIN RIDE FOR KIDS
4/11/2025	HANNA ENTERPRISES LLC	4/16/2025	378	SOLAR LIGHTS	\$ 10,000.00	PARTIAL PAYMENT FOR EQUIPMENT INSTALLATION
4/11/2025	HANNA ENTERPRISES LLC	4/21/2025	379	SOLAR LIGHTS	\$ 10,000.00	BALANCE PAYMENT FOR EQUIPMENT INSTALLATION
4/29/2025	J.V. INTERNATIONAL SAFETY	4/29/2025	380	VEST/WHISTLE SUPPLIES	\$ 48.65	GPD TRAFFIC TRAINING FOR MAINTENANCE STAFF
4/29/2025	MEGABYTE	4/29/2025	381	PRINTER SUPPLIES	\$ 131.00	INK/TONER FOR PRINTER
4/23/2025	VELMARIE VALENCIA	5/6/2025	382	HUMANITARIAN DONATION	\$ 200.00	MEDICAL DONATION FOR CHILD MAVERICK PEREDO
5/10/2025	SINAJANA PAYLESS SUPERMARKET	5/10/2025	383	FRUIT BASKETS	\$ 420.00	MANAMKO' MOTHER'S DAY GIFT (12)
5/12/2025	HANNA ENTERPRISES LLC	5/13/2025	384	SOLAR LIGHTS	\$ 3,096.00	EQUIPMENT INSTALLATION
5/15/2025	BENSON	5/15/2025	385	CLEANING SUPPLIES	\$ 221.16	FOR OFFICE, BATHROOM, KITCHEN, DINING, REC ROOM
5/14/2025	ST CORPORATION	5/14/2025	386	SUPPLIES	\$ 86.40	MULTIFOLD PAPER TOWEL FOR OFFICE USE
5/19/2025	COST-U-LESS	5/19/2025	387	SUPPLIES	\$ 115.07	PADLOCKS/ROPE FOR ASAN LANDING BEACH FLAG POLE
5/20/2025	BARRETT PLUMBING & PUMPING	6/27/2025	397	LEAK SERVICE	\$ 185.00	REPLACEMENT OF FAUCET VALVE
5/26/2025	VIP HOUSE SEAFOOD RESTAURANT	5/26/2025	388	LUNCHEON	\$ 658.35	HOSTING PHILIPINE DELEGATE VISITORS
6/2/2025	HEAVEN SCENT	6/5/2025	390	LEI'S	\$ 135.00	SOUTHERN HIGH 3 GRADUATES FROM ASAN COMMUNITY
6/12/2025	TRIPLE J EXPRESS TIRE & LUBE	6/12/2025	392	TIRE SUPPLY	\$ 100.00	REPLACEMENT TIRES FOR TRAILER
6/26/2025	MICROPAC INC.	6/26/2025	396	SECURITY CAMERA EQUIPMENT	\$ 3,359.00	FOR MONITORING BUILDING DUE TO RECENT BREAK IN
6/27/2025	ERC MAINTENANCE	6/27/2025	398	MAINTENANCE EQUIPMENT	\$ 9,946.00	MAINTENANCE EQUIPMENT FOR VILLAGE BEAUTIFICATION

TOTAL EXPENDITURE

\$ 39,772.33

---

**Fwd: FY 2025 NAF 3rd Quarter Report**

1 message

**Jerrilyn Topasna** <jrtopasna.asanmaina@gmail.com>

Wed, Jul 23, 2025 at 10:53 AM

To: Royelle Carter &lt;royelle.carter@mcog.guam.gov&gt;, Ronald Hidalgo &lt;ronald.hidalgo@mcog.guam.gov&gt;

----- Forwarded message -----

From: **Speaker Frank Blas Jr.** <speakerblas@guamlegislature.gov>

Date: Tue, Jul 15, 2025 at 8:33 AM

**Subject: Re: FY 2025 NAF 3rd Quarter Report**

To: Jerrilyn Topasna &lt;jrtopasna.asanmaina@gmail.com&gt;

Cc: Governor's Office &lt;jessica.cruz@guam.gov&gt;, Benjamin Cruz &lt;bjcruz@guamopa.com&gt;, JoyJean Arceo &lt;joyjean.arceo@mcog.guam.gov&gt;

*Hafa Adai,*

Confirming receipt.

*Si Yu'os Ma'åse'**Bernice Rivera*

Administrative Assistant

**Office of Speaker Frank F. Blas, Jr.**I Mina'trentai Ocho na Liheslaturan Guåhan 38<sup>th</sup> Guam Legislature

Guam Congress Building, 163 Chalan Santo Papa, Hagatña

(671)969-6456

speakerblas@guamlegislature.gov

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On Mon, Jul 14, 2025 at 5:21 PM Jerrilyn Topasna &lt;jrtopasna.asanmaina@gmail.com&gt; wrote:

Hafa Adai,

The attached file for FY 2025 (NAF) 3rd Quarter Report for your perusal. Should you have any queries, please do not hesitate to contact our office at our numbers below. Thank you.

Please acknowledge receipt of this email.

*Respectfully,*  
Jerrilyn R. Topasna  
Administrative Assistant  
Assan-Ma'ina Mayor's Office  
[jrtopasna.asanmaina@gmail.com](mailto:jrtopasna.asanmaina@gmail.com)

**Tel: 671-472-6581/671-479-2726**







*Office of the Mayor*  
Municipality of Assan-Ma'ina  
Frankie A. Salas, Mayor



October 14, 2025

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OCT 14 2025

MAYORS' COUNCIL  
OF GUAM

MEMORANDUM

To: Marie Lizama, Director of Dept. of Revenue and Taxation  
Honorable Speaker Frank F. Blas, Jr., 38<sup>th</sup> Guam Legislature  
Honorable Lourdes A. Leon Guerrero, Governor of Guam  
Benjamin J.F. Cruz, Public Auditor of Guam

CC: JoyJean Arceo, Executive Director, Mayors' Council of Guam


From: Mayor Frankie A. Salas, Municipality of Assan-Ma'ina

Subject: TRANSMITTAL OF FY 2025 4<sup>th</sup> QUARTER (NAF) REPORT

*Buenas yan Hafa Adai!* Submitted herewith is the Fiscal Year 2025 – 4th Quarter Report for Non-Appropriated Funds (NAF) pursuant to Public Law (P.L.) 30-68

Should you need additional information regarding this matter, please feel free to contact me at 671-472-6581.

Respectfully,

  
FRANKIE A. SALAS  
MAYOR

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OCT 14 2025 AJF  
1:27 PM

DEPT OF REVENUE & TAXATION  
ADMIN - 04

cc:

Attachments

DISTRICT: ASAN - MAINA MAYOR'S OFFICE  
 FISCAL YEAR: FY 2025  
 NON-APPROPRIATED FUNDS (NAF)  
 REVENUE AND EXPENDITURE SUMMARY  
 ( ) 1ST QTR ( ) 2ND QTR ( ) 3RD QTR (XX) 4TH QTR

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MAYORS' COUNCIL  
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REVENUE	
Donations	\$ -
Facility Use	\$ 820.00
Fiesta Concessions	\$ -
Flea Markets/Night Markets	\$ -
Fundraising Activities	\$ 375.00
Liberation Activities	\$ -
Program Registration	\$ -
Grants	\$ -
Civil Weddings	\$ 100.00
OTHER: (Deposit to maintain BOG account)	\$ -
<b>TOTAL REVENUE:</b>	<b>\$ 1,295.00</b>

OPERATIONS	
220 Travel (OFF-ISLAND)	\$ -
230 Contractual Services	\$ 15,644.00
233 Office Space Rental	\$ -
240 Supplies and Materials	\$ 2,454.80
250 Equipment	\$ -
270 Wokers Compensation	\$ -
271 Drug Testing	\$ -
280 Sub-Recipient/Sub-Grant	\$ -
290 MISCELLANEOUS	\$ -
Community Programs	\$ -
Donation to NPOs:	
Food Items	\$ 119.88
Fiesta Expenses	\$ -
Humanitarian Assistance	\$ -
Sponsorships	\$ -
Other:	\$ 144.97
<b>TOTAL OPERATIONS</b>	<b>\$ 18,363.65</b>

UTILITIES	
361 Power	\$ -
362 Water	\$ -
363 Telephone	\$ -
<b>TOTAL UTILITIES</b>	<b>\$ -</b>

CAPITAL OUTLAY	
450 Capital Outlay:	\$ -
<b>TOTAL CAPITAL OUTLAY</b>	<b>\$ -</b>

NON-APPROPRIATED FUNDS (NAF) REPORT

1. Access to copies of all bank statements from July 01, 2025 through September 30, 2025

2. Access to Mayors' Council/Planning Council minutes of meetings to as applicable

3. NAF REPORT - FY 2025 4th Quarter

Date Received	Disbursements/Payments Made TO	Date Disbursed	Check/Receipt No.	Description of Transactions	Amount	Object Classification
6/24/2025	VICTOR B. GARCIA	8/8/2025	609	CHAINLINK FENCE	\$ 9,500.00	FOR ASSAN-MAINA PLAYGROUND
7/10/2025	HOME DEPOT	7/10/2025	399	SUPPLIES	\$ 211.50	PAINT FOR PREPARATION FOR MONUMENT - ASSAN LANDING
7/10/2025	MEGABYTE	7/10/2025	640	SUPPLIES	\$ 131.00	TONER FOR PRINTER
7/11/2025	HOME DEPOT	7/11/2025	641	SUPPLIES	\$ 97.15	PAINT PREPARATION FOR MONUMENT - ASSAN LANDING
7/12/2025	MEGABYTE	7/12/2025	600	SUPPLIES	\$ 453.00	COLOR TONER FOR PRINTER
7/13/2025	HOME DEPOT	7/13/2025	601	SUPPLIES	\$ 171.25	PAINT ASSAN LANDING
7/15/2025	SIGNWRITE	7/15/2025	604	BANNER	\$ 85.00	ASSAN LANDING MEMORIAL JULY 15TH
7/25/2025	TATUHA, INC.	7/25/2025	608	CULTURAL GROUP	\$ 250.00	BENDISION & INFRESI CHANT - ASSAN LANDING
8/5/2025	GOLDEN MARKETING	8/5/2025	610	SUPPLIES	\$ 116.02	FOR OFFICE USE
8/13/2025	HOME DEPOT	9/13/2025	611	SUPPLIES	\$ 139.50	PAINT FOR OPENING OF KIDS PLAYGROUND
8/19/2025	GOLDEN MARKETING	8/19/2025	614	SUPPLIES	\$ 140.90	OFFICE
8/19/2025	SIGNWRITE	8/19/2025	616	SUPPLIES	\$ 125.00	SIGN 24"X36" ALUMN. METAL SIGN FOR PLAYGROUND RULES
8/21/2025	HANNA ENTERPRISES LLC	8/21/2025	645	SOLAR LIGHTS	\$ 6,144.00	INSTALLED SOLAR LIGHTS FOR KIDS PLAYGROUND
8/22/2025	PIZZA HUT - HAGATNA	8/22/2025	615	FOOD (PIZZA)	\$ 119.88	OPENING OF KIDS PLAYGROUND
8/27/2025	SUNNY CASH & CARRY	8/26/2025	617	SUPPLIES	\$ 100.00	BAGS FOR FOOD COMMODITY DISTRIBUTION
8/27/2025	KMART	8/27/2025	618	BOXED CANDY	\$ 59.97	FOR OKKODO HIGH SCHOOL JRROTC CADETS VOLUNTEERS ASSAN LANDING MEMORIAL
9/2/2025	NATIONAL OFFICE SUPPLY	9/2/2025	643	SCHOOL SUPPLIES	\$ 237.31	FOR TINIAN STUDENT EXCHANGE
9/16/2025	BENSON	9/16/2025	620	SUPPLIES	\$ 91.46	PADLOCK / BUSHCUTTER BLADES
9/17/2025	NAPA AUTO PARTS	9/17/2025	621	EQUIP SUPPLIES	\$ 240.99	FOR 2015 TOYOTA TACOMA PICK UP TRUCK (MAINTENANCE)
9/18/2025	GOLDEN MARKETING	9/18/2025	622	SUPPLIES	\$ 199.72	REPLACEMENT OF OUTDOOR GUAM & U.S. FLAGS FOR ASSAN LANDING / OFFICE BUILDING

TOTAL EXPENDITURE \$ 18,613.65

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OCT 14 2025

MAYORS' COUNCIL  
OF GUAM



NON-APPROPRIATED FUNDS (NAF) REPORT

1. Access to copies of all bank statements from July 01, 2025 through September 30, 2025

2. Access to Mayors' Council/Planning Council minutes of meetings to as applicable

3. NAF REPORT - FY 2025 4TH Quarter

Date Received	Disbursements/Payments Made FROM	Date Deposited	Check/Cash/ Receipt No.	Description	Amount	Object Classification
6/30/2025	MINORIE ELIAS	7/8/2025	CASH / #1675	RENTAL SPACE	\$ 300.00	FEE FOR COMMUNITY CENTER USE
6/30/2025	JOSEPH CRUZ	7/29/2025	CASH / #1314	RENTAL SPACE	\$ 400.00	FEE FOR COMMUNITY CENTER USE
7/2/2025	TOHGE COPORATION	7/8/2025	#10529	RENTAL SPACE	\$ 40.00	FEE SPACE FOR JULY 2025
7/30/2025	MCOG	8/5/2025	#2090	OFFICIATING	\$ 50.00	CIVIL WEDDING FEE - JUNE 2025
7/17/2025	MPC	8/20/2025	CASH / #6284	MPC FUNDRAISING	\$ 375.00	SPOT FEE AUGUST 17,2025 - COMMUNITY CENTER USE
8/13/2025	TOHGE COPORATION	8/20/2025	#10582	RENTAL SPACE	\$ 40.00	FEE SPACE FOR AUGUST 2025
8/18/2025	MCOG	8/26/2025	#2120	OFFICIATING	\$ 50.00	CIVIL WEDDING FEE - JULY 2025
8/29/2025	TOHGE COPORATION	9/3/2025	10658	RENTAL SPACE	\$ 40.00	FEE SPACE FOR SEPTEMBER 2025

TOTAL REVENUE \$ 1,295.00

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MAYORS' COUNCIL  
OF GUAM