

Robert R.D.C. Hofmann  
Mayor

Rudy D. Iriarte  
Vice Mayor



Municipality of Sinajana  
Mayors' Council of Guam

*Konsehelon Mahot Guðhan*  
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*SIN / NAF*

*1-8-23*

January 3, 2023

**MEMORANDUM**

To: Department of Revenue and Taxation  
Speaker of the Guam Legislature  
Governor's Office  
Office of the Public Auditor  
MCOG Executive Director

Fr: Mayor Robert RDC Hofmann  
District of Sinajana

*RDC*

Subject: Non-Appropriated Funds (NAF) 1<sup>st</sup> Quarter

*Buenas Yan Hafa Adail* Submitted herewith pursuant to Public Law 30-68 (P.L.) is Sinajana Mayor's Office Non-Appropriated Funds (NAF) Account and the Sinajana Senior Citizens Center Non-Appropriated Funds (NAF) Account report for the 1<sup>st</sup> Quarter of FY 2023.

Any further questions, you can contact the office at 671-472-6707 / 671-477-3323.

*Si Yu'us Ma'se.*

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DISTRICT: SINAJANA MAYOR'S OFFICE
FISCAL YEAR: 2023
NON-APPROPRIATED FUNDS (NAF)
REVENUE AND EXPENDITURE SUMMARY REPORT
(v) 1ST QTR ( ) 2ND QTR ( ) 3RD QTR ( ) 4TH QTR

1-8-23

Table with 2 columns: Description, Amount. Section: REVENUE. Rows include DONATION (CASH), DONATION (IN-KIND), FACILITY USE, FUNDRAISING ACTIVITIES: SINAJANA COMMUNITY BINGO, PROGRAM REGISTRATION: CHRISTMAS CAMP, HALLOWEEN DONATION, REIMBURSEMENT, TOTAL REVENUE.

Table with 2 columns: Description, Amount. Section: OPERATIONS. Rows include TRAVEL (OFF ISLAND), CONTRACTUAL SERVICES (BUS SERVICES / VAN INSURANCE), OFFICE SPACE RENTAL/FACILITY USE, SUPPLIES & MATERIALS, EQUIPMENT, WORKERS COMPENSATION, COMMUNITY PROGRAMS, SINAJANA COMMUNITY BINGO PAYROLL, COMMUNITY PROGRAMS: CHRISTMAS CAMP STIPEND, DRUG TESTING, MISCELLANEOUS, BANK SERVICE FEES, COMMUNITY PROGRAMS REFUND, DONATIONS, FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS, FUNDRAISERS, HUMANITARIAN ASSISTANCE, SPONSORSHIP, 2022 EMPLOYEE REVIEW, TAX, OTHERS: HARLAND CHECK ORDERS/PRIZES/HOLIDAY CONTEST AWARD, TOTAL OPERATIONS.

Table with 2 columns: Description, Amount. Section: UTILITIES. Rows include POWER, WATER/SEWER, TELEPHONE, TOTAL UTILITIES.

Table with 2 columns: Description, Amount. Section: CAPITAL OUTLAY. Rows include CAPITAL OUTLAY, TOTAL CAPITAL OUTLAY.

DISTRICT: SINAJANA SENIOR CENTER OPERATIONS  
 FISCAL YEAR: 2023  
 NON-APPROPRIATED FUNDS (NAF)  
 REVENUE AND EXPENDITURE SUMMARY REPORT  
 (  ) 1ST QTR ( ) 2ND QTR ( ) 3RD QTR ( ) 4TH QTR

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REVENUE	
DONATION (CASH)	\$ -
DONATION (IN-KIND)	\$ -
FACILITY USE	\$ -
FUNDRAISING ACTIVITIES: SINAJANA SENIOR CENTER BINGO	\$ 7,398.50
GRANTS	\$ -
OTHER: SMO DEPOSITED INTO SCC ACCOUNT BY ERROR	\$ 150.00
TOTAL REVENUE	\$ 7,548.50

OPERATIONS	
220 TRAVEL (OFF ISLAND)	\$ -
230 CONTRACTUAL SERVICES	\$ 347.00
REPAIRS	\$ -
LICENSE	\$ -
233 OFFICE SPACE RENTAL/FACILITY USE	\$ -
240 SUPPLIES & MATERIALS	\$ 5,027.44
250 EQUIPMENT & PARTS	\$ -
270 WORKERS COMPENSATION	\$ -
271 DRUG TESTING	\$ -
290 MISCELLANEOUS	
BANK SERVICE FEES	\$ -
STIPEND FEE	\$ -
DONATIONS	\$ -
FUNDRAISERS	\$ -
FOOD ITEMS: EVENT HOSTINGS/PROGRAM FEEDINGS	\$ 1,806.34
HUMANITARIAN ASSISTANCE	\$ -
INCREASE CHANGE FUND	\$ -
OTHERS: HARLAND CHECK ORDERS/PRIZES/AWARDS	\$ 590.40
TOTAL OPERATIONS	\$ 7,771.18

UTILITIES	
361 POWER	\$ -
362 WATER/SEWER	\$ -
363 TELEPHONE	\$ -
TOTAL UTILITIES	\$ -

CAPITAL OUTLAY	
450 CAPITAL OUTLAY	
TOTAL CAPITAL OUTLAY	



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SIN/NAE

### SINAJANA 1st Quarter Non-Appropriated Funds Report



**Sinajana Mayor's Office** <sinajanamayoroffice@gmail.com>

to Speaker's, bjczuz, Jessica, Executive

Buenas yan Hafa Adai!!

Please find the attached 1st Quarter Non-Appropriated Funds Report for the Sinajana Mayor's Office and Sinajana Senior Citizens Center. If you have any questions or the numbers listed below.

Thank you and Happy New Year!

Warm Regards,  
Crystal Aflague  
Municipal Clerk

Sinajana Mayor's Office  
Tel: (671) 472-8707 / (671) 477-3323 | Fax: (671) 472-6084  
[sinajanamayoroffice@gmail.com](mailto:sinajanamayoroffice@gmail.com)

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any other electronic or hard copies immediately. Please do not distribute or disclose the contents to anyone. Thank you.



**Sinajana Mayor's Office**  
to Speaker's, Jessica, Executive, bjcruz  
Hafa Adai and Good Morning!!

Please kindly see attached with email for the CORRECTED Quarterly Reports for 1st Quarter Non-Appropriated Funds. My sincere apologies. There were a few minor c  
have any questions or concerns please feel free to contact me at the numbers listed below. Thank you again and have a great day!

Warm Regards,

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