



# Office of the Mayor

*Ustisinao Abahot Agat*

MUNICIPALITY OF AGAT

*Carol S. Tayama*  
Mayor

*Agustin G. Quintanilla*  
Vice Mayor

3/2/11  
mde

March 1, 2011

*JP*  
3-2-11

## MEMORANDUM

To: Doris Flores Brooks, CPA, CGFM  
Public Auditor

From: Mayor and MPC Chairman, Municipality of Agat

Subject: FY2010 Quarterly Report for the 1<sup>st</sup>, 2nd, 3rd, 4th Quarter  
FY2011 Quarterly Report for the 1<sup>st</sup> Quarter  
Monthly Report for January  
RE: Non-appropriated Funds (NAF)

Reference: Public Auditor letter to Mayor of Agat dated 2/16/2011

*Buenas yan Hafa Adai!* Submitted herewith pursuant of Public Law 30-68 (P.L.), is the FY2010 (1<sup>st</sup>, 2nd, 3rd, 4th Quarter), FY2011 (1<sup>st</sup> Quarter), and January (Monthly) Reports for the Agat Municipal Planning Council's Non-Appropriated Fund (NAF) Account.

If you should have any questions, please do not hesitate to call me.

*Carol S. Tayama*  
MAYOR CAROL S. TAYAMA

Attachment to:

Governor of Guam  
Speaker of the Guam Legislature  
Department of Revenue and Taxation  
MCOG Executive Director  
File



DISTRICT: AGAT  
 FISCAL YEAR: 2011  
 NON-APPROPRIATED FUNDS (NAF)  
 REVENUE AND EXPENDITURE SUMMARY REPORT  
 1ST QTR  2ND QTR  3RD QTR  4TH QTR

REVENUE	
Donation (Cash)	\$ 243.99
Donation (In-Kind)	
Facility Use Donations	\$ 500.00
Fiesta Concessions	
Flea Markets/Night Markets	\$ 2,592.00
Fundraising Activities	
Grants (Summer Camp)	\$ 14,151.37
Program Registrations (Summer Camps, Sports, etc.)	
Other (Marriages, Christmas Carnival)	\$ 420.00
<b>TOTAL REVENUE</b>	<b>\$ 17,907.36</b>

OPERATIONS		EXPENDITURE	
220	TRAVEL - Off-Island/Local Mileage Reimbursement	\$	782.94
230	CONTRACTUAL SERVICES	\$	732.95
233	OFFICE SPACE RENTAL		
240	SUPPLIES & MATERIALS	\$	169.10
250	EQUIPMENT	\$	1,807.09
270	WORKERS COMPENSATION		
271	DRUG TESTING		
280	SUB-RECIPIENT/SUB-GRANT		
290	MISCELLANEOUS		
	Bank Service Fees	\$	12.88
	Community Programs	\$	3,447.99
	Community Projects	\$	1,296.01
	Donation to NPOs	\$	250.00
	Fiesta Expenses		
	Food Items	\$	1,000.96
	Humanitarian Assistance	\$	800.00
	Sponsorships (Sports)	\$	445.50
	Other (Island Christmas Lighting)	\$	757.79
	<b>TOTAL OPERATIONS</b>	<b>\$</b>	<b>11,503.21</b>

UTILITIES		EXPENDITURE	
361	Power	\$	-
362	Water/Sewer	\$	-
363	Telephone	\$	-
	<b>TOTAL UTILITIES</b>	<b>\$</b>	<b>-</b>

CAPITAL OUTLAY		EXPENDITURE	
450	Capital Outlay	\$	-



**Office of the Mayor**  
*Ofisinaan, Mahat Agat*  
MUNICIPALITY OF AGAT

*Handwritten signature/initials*

Carol S. Tayama  
Mayor  
Agustin G. Quintanilla  
Vice Mayor

*4/7/11 ml*

April 5, 2011

**RECEIVED**

**MEMORANDUM**

To: Doris Flores Brooks, CPA, CGFM  
Public Auditor

From: Mayor and MPC Chairman, Municipality of Agat

Subject: Monthly Report for February 2011 ✓  
Monthly Report for March 2011 ✓  
RE: Non-appropriated Funds (NAF)

Reference: Public Auditor letter to Mayor of Agat dated 2/16/2011

APR 07 2011

MAYORS' COUNCIL  
OF GUAM

*Buenas yan Hafa Adai!* Submitted herewith pursuant of Public Law 30-68 (P.L.), is the February and March (Monthly) Reports for the Agat Municipal Planning Council's Non-Appropriated Fund (NAF) Account.

If you should have any questions, please do not hesitate to call me.

*Carol S. Tayama*  
MAYOR CAROL S. TAYAMA

Attachment to:

Governor of Guam  
Speaker of the Guam Legislature  
Department of Revenue and Taxation  
MCOG Executive Director ✓  
File

RECEIVED

APR 07 2011

MAYORS' COUNCIL  
OF GUAM

DISTRICT: AGAT  
FISCAL YEAR: 2011  
NON-APPROPRIATED FUNDS (NAF)  
REVENUE AND EXPENDITURE SUMMARY REPORT  
[ ] 1ST QTR [x] 2ND QTR [ ] 3RD QTR [ ] 4TH QTR  
MONTH: February

REVENUE	
Donation (Cash)	\$ 100.00
Donation (In-Kind)	
Facility Use Donations	\$ 200.00
Fiesta Concessions	
Flea Markets/Night Markets	\$ 1,165.00
Fundraising Activities	
Grants	
Program Registrations	
Other	
<b>TOTAL REVENUE</b>	<b>\$ 1,465.00</b>

OPERATIONS		EXPENDITURE	
220	TRAVEL - Off-Island/Local Mileage Reimbursement	\$	188.75
230	CONTRACTUAL SERVICES		
233	OFFICE SPACE RENTAL		
240	SUPPLIES & MATERIALS	\$	210.00
250	EQUIPMENT	\$	379.51
270	WORKERS COMPENSATION		
271	DRUG TESTING		
280	SUB-RECIPIENT/SUB-GRANT		
290	MISCELLANEOUS		
	Bank Service Fees		
	Community Programs	\$	357.81
	Community Projects		
	Donation to NPOs		
	Fiesta Expenses		
	Food Items	\$	256.09
	Humanitarian Assistance		
	Sponsorships		
	Other		
	<b>TOTAL OPERATIONS</b>	<b>\$</b>	<b>1,392.16</b>

UTILITIES		EXPENDITURE	
361	Power	\$	-
362	Water/Sewer	\$	-
363	Telephone	\$	-
	<b>TOTAL UTILITIES</b>	<b>\$</b>	<b>-</b>

CAPITAL OUTLAY		EXPENDITURE	
450	Capital Outlay	\$	-

**RECEIVED**

APR 07 2011

MAYORS' COUNCIL  
OF GUAM

DISTRICT: AGAT  
 FISCAL YEAR: 2011  
 NON-APPROPRIATED FUNDS (NAF)  
 REVENUE AND EXPENDITURE SUMMARY REPORT  
 [ ] 1ST QTR [ ] 2ND QTR [x] 3RD QTR [ ] 4TH QTR  
 MONTH: March

REVENUE	
Donation (Cash)	
Donation (In-Kind)	\$ 100.00
Facility Use Donations	
Fiesta Concessions	
Flea Markets/Night Markets	\$ 718.00
Fundraising Activities	
Grants (Back to Sumay Day)	\$ 3,750.00
Program Registrations	
Other (Mango Festival, Marriages)	\$ 1,050.00
<b>TOTAL REVENUE</b>	<b>\$ 5,618.00</b>

OPERATIONS		EXPENDITURE	
220	TRAVEL - Off-Island/Local Mileage Reimbursement	\$	120.00
230	CONTRACTUAL SERVICES	\$	1,000.00
233	OFFICE SPACE RENTAL		
240	SUPPLIES & MATERIALS	\$	661.04
250	EQUIPMENT	\$	524.81
270	WORKERS COMPENSATION		
271	DRUG TESTING		
280	SUB-RECIPIENT/SUB-GRANT		
290	MISCELLANEOUS		
	Bank Service Fees		
	Community Programs		
	Community Projects		
	Donation to NPOs		
	Fiesta Expenses		
	Food Items	\$	434.76
	Humanitarian Assistance		
	Sponsorships (Sports, Fair)	\$	600.00
	Other (MPC Mig Stipend)	\$	250.00
	<b>TOTAL OPERATIONS</b>	<b>\$</b>	<b>3,590.61</b>

UTILITIES		EXPENDITURE	
361	Power	\$	-
362	Water/Sewer	\$	-
363	Telephone	\$	-
	<b>TOTAL UTILITIES</b>	<b>\$</b>	<b>-</b>

CAPITAL OUTLAY		EXPENDITURE	
450	Capital Outlay	\$	-